

**TRELLECH UNITED COMMUNITY COUNCIL
MINUTES OF MEETING**

held at the Memorial Hall, Catbrook on Monday 24 April 2017 at 7pm

Councillor	Village	Attendance
John Gooding	Catbrook	Not present
Michael Mason	Catbrook	Not present
Bob Dagger (Chair)	Llandogo	Present
Ashley Thomas	Llandogo	Present
Martin Blakebrough	Llanishen	Present
George Weston	Llanishen	Present
Rosemary Decker-Thomas	The Narth	Present
Larry Stoter	The Narth	Present
John Baldwin	Penallt	Not present
Tessa Murray	Penallt	Present
Alan Poulter	Trellech	Present
Ed Rogers	Trellech	Not present
Iain Stokes	Whitebrook	Present
County Cllr Debby Blakebrough	MCC	Present

Clerk: Ann Davison

PUBLIC MEETING: None

17076 **APOLOGIES FOR ABSENCE:** Cllrs John Baldwin, John Gooding, Mike Mason and Ed Rogers

17077 **DECLARATION OF INTERESTS**

Cllr Stoter, item 17085, grant request from The Narth Village Hall

Clerk

17078 **REPORT FROM COUNTY COUNCILLOR DEBBY BLAKEBROUGH**

- Road calming in Trellech. Work has commenced, and Cllr Blakebrough is ensuring that only agreed measures are installed eg no rumble strips within the village
- Speed watch in Trellech, Llandogo and Llanishen - the police should be invited to the TUCC meeting in June or July to discuss this

Clerk

17079 **TO APPROVE THE MINUTES OF THE MEETING HELD ON 20 March**

The minutes for 20 March were agreed and signed as a true record.

17080 **MATTERS ARISING FROM THE MINUTES OF 20 March**

Item 16290: planning application 2016/01206, Upper Llanant Farm, Penallt

This application was deferred at MCC Planning Committee on 4 April.

Item 17027: streetlight working group

Roger Hoggins has contacted MCC officers with an interest in this area, and four TUCC councillors have volunteered to participate in a workshop: Cllrs Decker-Thomas, Gooding, Murray, and Stoter. The group will be convened after the forthcoming elections.

Item 17068: additional dog waste bin for Llandogo

MCC will supply another bin, but this may need to await their next bulk order of bins. If one becomes available before the next order then Sue Parkinson will let the clerk know. The school has agreed that it be placed by the overgrown gate between the school boundary and the main road.

17081 **PLANNING APPLICATIONS**

- 00052 and 00053, Llanishen, Conversion of existing Chapel Barn, Pant Glas, into ancillary residential accommodation. Planning and listed building consent. Recommend approval (assuming it meets with criteria for a listed building), with a condition that the barn remain ancillary and permitted development rights are removed.

- 00187, Trellech, Trelleck House, subdivision into two self-contained dwellings. Recommend approval
- 00276, Penallt, Redbrook Fisheries, retrospective for replacement fishermen's hut on banks of River Wye. Recommend approval
- 00294, Llanishen, The Old Coach House, proposed 2-storey dwelling with vehicular access. No comment, further to TUCC recommendation of approval for 2014/00902 which was rejected by MCC and again subsequently at appeal
- 00322, The Narth, Beaufort House, School Lane, proposed double garage. Recommend approval, but concerned at proximity to the house and to garden wall
- 00374, Llanishen, Pond Barn, double garage. Recommend approval
- 00387, Catbrook, School House, French doors from back living room + 2 car garage in existing drive. Recommend approval

Clerk

17082 **FURTHER PLANNING APPLICATIONS RECEIVED:** None

17083 **PLANNING DECISIONS**

- 2016/00265, Penallt, Hillside Cottage, Lone Lane, detached garages, store & loft store. Approved
- 2016/01339, Llanishen, Access to The Old Patch adjacent to highway (agricultural land between Twyn Gorse and Gorsewood). Approved
- 00013, Catbrook, The Firs Barn, new roof to existing ancillary building and new link to connect ancillary building to converted barn. Approved
- 00047, Llanishen, Elm Farm, Far Hill, conversion of storage outbuilding to studio workshop & letting bedroom. Approved
- 00107, Whitebrook, New Mills Farm, replace damaged metal garage with wooden garage. Approved
- 00205, The Narth, Manor Side, Pen y Fan, detached garage, change of use of paddock to accommodate 60m² garage. Approved
- 00263, The Narth, Wyeswood, Pen y Fan, single storey extension replacing verandah. Acceptable

17084 **FURTHER PLANNING DECISIONS:** None

17085 **GRANT REQUEST FROM THE NARTH VILLAGE HALL**

Following gas safety inspections raising several problems over the gas cooker, ventilation system and storage of gas canisters, the hall committee has decided to purchase a replacement electric cooker. **It was resolved** in principle to provide up to £1000 towards the cost, but in accordance with TUCC policy copies of estimates and final receipts need to be submitted.

Clerk

17086 **ACCOUNTS FOR PAYMENT**

Current bank balance (less uncashed cheques): £29,564.26

The bank statement and invoices for payment had been scrutinised and verified by Cllr Thomas.

The following accounts were presented and payment agreed. It was noted that cheque 500506 to Monmouthshire Women's Aid had been destroyed, as it needed to be made out to Cyfannol Women's Aid (cheque 500511 below).

500510	Llanishen Village Hall (minute 17069)	£573
500511	Cyfannol Women's Aid (minute 17038)	£250
500512	Cancelled: The Narth Village Hall (minute 17085)	£0
500513	Graham Boulton, internal audit	£60
500514	Wye Media Ltd, printing and folding of newsletter	£155
500515	MCC, clerk's salary Jan-March plus admin fee	£1194.33

Clerk

17087 **ACCOUNTS AND ANNUAL RETURN FOR 2016/17 AND INTERNAL AUDITOR'S REPORT**

The summary accounts and the internal auditor's report were received and noted, and are appended to these minutes.

It was noted that the comparison between budget and actual expenditure, on page 2 of the summary accounts, showed that all items were at or within the budget; the only exceptions being subscriptions (overspent by £4 due to clerk's SLCC subscription no longer being shared with Mitchel Troy CC) and dog waste collection, for which an additional sum was vired from "local projects - see minute 17061.

The Annual Return was signed by the chair.

Copies of the Notice of Appointment of Date for the exercise of electors' rights, specifying the right to examine documents between 22 May and 19 June, were distributed for display on council notice boards from 8 to 21 May.

17088 **ANNUAL GOVERNANCE STATEMENT FOR 2016/17**

The council considered in detail the extended Annual Governance Statement and agreed with all statements. The chair also certified the various other documents required by the external auditor.

It was noted that BDO had requested all minutes and registers of interests to be supplied in both English and Welsh. One Voice Wales has already challenged this. The following statement was agreed: "No TUCC documents are supplied in Welsh. No current councillor nor the clerk speak or write Welsh, and there is no record of any member of the public ever requesting a document in Welsh. The expense of translating council documents would be disproportionate, given the absence of any demand for such translations."

17089 **CONTROL OF HIMALAYAN BALSAM ON PENALLT COMMON**

Councillors have approached some volunteer groups, but no offers have yet emerged. Next agenda.

Clerk

17090 **CATBROOK FOOTBALL FIELD:** Nothing to report

17091 **BABINGTON MEADOW:** Nothing to report

17092 **OTHER REPORTS**

- Cllr Thomas met with David Davies MP to discuss the ongoing issues with BT Openreach. A public meeting is planned in Devauden, to which councillors are invited. The representative of Superfast Cymru should be invited to attend the TUCC meeting in June or July.
- Pre-planning consultation has been received for a 4G mast in Llandogo. A meeting is to be held with the company involved, AONB, MCC planning and local TUCC councillors to assess different possible locations. Councillors stressed that any mast should be shared by different providers.
- Cllr Murray had met with Mark Hand, as a follow-up to issues raised at the January TUCC meeting. He appeared interested in the idea of coordinating the approach of various MCC departments to new housing developments. He also acknowledged problems with the online documentation system for planning applications.
- Following a further letter from the clerk the collapsing wall at Pentwyn Green is being repaired and the overhanging tree cut back.

Clerk

17093 **CORRESPONDENCE**

The following correspondence was received and noted:

MCC, R Hoggins, workshop on street lighting issues
MCC, D Jones, opportunity to enter for C4 Village of the Year
MCC, R Keble, request for updated info on defibrillators
MCC, S Parkinson, re order for additional dog waste bin
MCC, R Tranter, Code of Conduct training, Caldicot 23 May, Abergavenny 24 May, 6pm

BDO, Notice of annual audit of accounts for year ending 31 March 2017
Cyfannol Women's Aid, re donation cheque

CPRW (Monmouthshire branch), members' information
Newland Parish Council, R Crighton, update on Stowe Quarry planning application
One Voice Wales Area Committee, agenda and minutes for 26 Jan
One Voice Wales, new councillor induction training, 25 May, Usk, 6.30-9
One Voice Wales, Social Media Policy template
One Voice Wales, call for agenda items for Annual General Meeting
Peacock, S correspondence with Cllr Gooding about nomination of Chicken Shed for award
Planning Inspectorate Wales, confirmation of Definitive Map Modification Order, Nelson Cottage, The Narth
Pre-planning consultation on erection of phone mast in Llandogo
WAG, S137 expenditure limit for 2017-18
WAG, The Good Councillor's Guide, new edition
Wales Audit Office, letter to town and community councils from Assistant Auditor General
Welsh European Funding Office, Call for Small Scale Renewable Energy Proposals

- Training sessions for newly appointed councillors and on the code of conduct were noted.
- It was noted that Mrs S Peacock had raised a formal complaint. In accordance with the TUCC Complaints Procedure, if this is not resolved between the councillor involved, the clerk and the complainant, then this will be on the agenda for the next TUCC meeting.

Clerk

17094 **ITEMS FOR THE PRESS/NEXT AGENDA**

- The chairman thanked the three councillors who are standing down at the election for their service to the council. He also noted that two TUCC wards will see an election, and several vacancies in other wards will need to be filled by co-option.

17095 **DATE OF THE NEXT MEETING:** Monday, 15 May 2017 at Pelham Hall, Penallt

The meeting closed at 20.57