

**TRELLECH UNITED COMMUNITY COUNCIL
MINUTES OF MEETING**

held at The Babington Centre, Trellech on Monday 21 August 2017 at 7pm

Councillor	Village	Attendance
John Gooding	Catbrook	Present
Andy Pullan	Catbrook	Not present
Bob Dagger (Chair)	Llandogo	Present
Lynne Parker	Llandogo	Present
Martin Blakebrough	Llanishen	Not present
George Weston	Llanishen	Not present
Rosemary Decker-Thomas	The Narth	Present
Larry Stoter	The Narth	Present
John Baldwin	Penallt	Present
Tessa Murray	Penallt	Present
Christopher Edwards	Trellech	Present
Alan Poulter	Trellech	Present
Iain Stokes	Whitebrook	Present
County Cllr Debby Blakebrough	MCC	Not present

Clerk: Ann Davison

PUBLIC MEETING: none

17177 **APOLOGIES FOR ABSENCE:** Cllrs M Blakebrough, A Pullan, G Weston

17178 **DECLARATION OF INTERESTS:** None

17179 **TO APPROVE THE MINUTES OF THE MEETING HELD ON 17 July**
The minutes for 17 July were agreed and signed as a true record.

17180 **MATTERS ARISING FROM THE MINUTES OF 17 July**

Item 16266, 16250: Adoption of Whitelye telephone kiosk

Further to minute 16250, recording a council resolution to adopt the kiosk, BT finally sent through the contract, which the clerk signed and returned. BT will remove their equipment in due course.

Item 17124: Short notice of planning department site visits

Following several occasions when community councillors have been given inadequate notice of site visits, Mark Hand of MCC Planning has promised to ask the relevant team managers to have a look at the issue and to get back to the council.

Item 17134, 17078, 17092: invitations to TUCC meeting for Speedwatch

Julia Ferguson of Speedwatch will attend the September meeting, which will be held in Trellech.

Item 17134, 17120: Himalayan Balsam on Penallt Common

Andy Karran reported at the end of July that when he returned to weed out any remaining plants, someone else had already done the weeding.

Item 17157, 17068: Dog waste bins and supplies

An additional bin has been installed in Llandogo, close to the village shop. Merlin Waste has been informed, and asked to add it to their round.

Item 17163: TUCC Bank Account

The clerk had received confirmation that an account had been registered with Unity Trust Bank, and should shortly be activated. All current councillors have been authorised as signatories.

Item 17164, etc: Parking on Pentwyn Green

New 'no parking' signs have been made, and were passed to local councillors for installation.

17181 **PLANNING APPLICATIONS**

- 2015/00942, Trellech, Three Stones Farm, conversion of barn to 3-bed dwelling, listed building consent. Recommended for approval
- 2017/00795, Trellech, The Cross, application of external wall cladding to main elevation. Recommended for approval
- 00809, Penallt, , Primrose Bank Cottage, Lone Lane, replace existing extension with pitched roof structure and balcony. Recommended for approval
- 00960, Llanishen, Woodside, single storey extension. Recommended for approval

Clerk

17182 **FURTHER PLANNING APPLICATIONS RECEIVED**

- 00837, Trellech, Rose Cottage, Ceciliford, alterations and extension to dwelling and garage. Recommended for approval

Clerk

17183 **PLANNING DECISIONS**

- 2015/00800, Penallt, Hillside Cottage, Lone Lane, engineering operation to construct stone retaining walls, 3 wildlife ponds and orchard. Approved
- 2016/01027 and 01028, Tregeiriog House, construction of front and rear porches. Planning and listed building consent. Approved
- 2017/00663, Trellech, The Firs, Warren's Road, single storey rear extension. Approved

17184 **FURTHER PLANNING DECISIONS**

- 01141, Penallt, Whitehouse Farm, change of use from agricultural to residential curtilage. Approved

17185 **ACCOUNTS FOR PAYMENT**

Current bank balance (less uncashed cheques): £31,396.54

The comparison between the 2017/18 budget and expenditure to date was noted.

The bank statement and invoices for payment had been scrutinised and verified by Cllr Parker.

The following accounts were presented and payment agreed.

500528	Llanishen Village Hall (Business rates + £500 towards services)	£724.55
500529	Narth Village Hall (business rates)	£134.73
500530	Pelham Hall (business rates)	£798.40
500531	Pelham Hall, grant towards refurbished kitchen (min 17166)	£1000
500532	Play Inspection Company	£156
500533	Wales Audit Office	£213.15
500534	SLCC membership	£93
500535	Clerk, "no parking" signs	£141.07

Clerk

17186 **COMPLETION OF AUDIT OF TUCC ACCOUNTS 2016/17**

It was noted that the external audit had now been completed, and there were no items to report to the council. The Notice of Conclusion of Audit had been posted on the notice board in Llandogo, and the signed Annual Return added to the council website.

17187 **PLANNING AID WALES TRAINING COURSE ON PRE-APPLICATION CONSULTATION**

This course is to be held in Abergavenny on 21 November, at a cost of £35 per head.

It was resolved that Cllrs Decker-Thomas and Parker should attend and report back to the council.

Clerk

17188 **4G MASTS FOR LLANDOGO AND TRELLECH**

Clarke Telecom had initiated pre-application consultations for 4G masts in both Llandogo and Trellech. Discussions in Llandogo had been very useful, in clarifying with Clarke Telecom the landscaping issues arising in a conservation area within the AONB. The latest preferred site was acceptable to local

councillors. In the case of Trellech the site was also acceptable. When planning applications are submitted TUCC will be consulted, and able to comment on details of design.

Clerk

17189 **SAFETY INSPECTIONS FOR PLAY AREAS AT BROADSTONE AND BABINGTON MEADOW**

It was noted that the annual inspection reports and stock valuation had been received, and no urgent works had been recommended. Minor recommended repairs had been noted.

17190 **PRICE'S BRIDGE RIGHTS OF WAY**

Following a meeting with MCC officers it had been agreed that TUCC should write to the Planning Inspectorate to ask that priority be given to this issue. **It was resolved** to send the draft letter seen by councillors, which should also be copied to the clerk of Tintern Community Council.

Clerk

17191 **CATBROOK FOOTBALL FIELD:** Nothing to report

17192 **BABINGTON MEADOW**

- Art in Penallt.
This year's event will be held on Babington Meadow and in Capel Pentwyn from August 31st- 2nd September. Councillors were invited to a preview on 31st August from 6-8pm. In 2014 TUCC gave a grant of £500 towards development of the event; they have now been able to build up sufficient funds, year on year, to finance themselves.

17193 **OTHER REPORTS**

- Japanese knotweed was reported in the centre of Whitebrook near Kingfisher Cottage. It was noted that the landowner needs to be identified, as eradication is the landowner's responsibility.
- Pentwyn Green: vehicles accessing the GWT reserve and cottage have been driving on the grass. It was understood that the centre of the track might be too high for low vehicles, since the ruts had deepened. The clerk was asked to remind GWT that they had promised to maintain the track.
- Llandogo School: the head teacher, Katie Pingree, is planning to return to work next term, following nearly two years of sickness and maternity leave.
- Heathland Partnership Project. Neville Hart of GWT had informed TUCC of a new project to improve habitat management and increase interpretation, at Beacon Hill, Broad Meend, Cleddon Bog and perhaps Whitelye Common. Cllrs Poulter and Stoter will attend an initial site meeting.
- Several councillors reported issues over the MCC register of house names. The clerk will identify the appropriate officer to approach.
- Broadband for village halls. Hall representatives are investigating a joint project, accessing funds from the Rural Development Fund.
- BT Openreach: at the July meeting their representative had been unable to give an update on provision for Whitelye, as it lay in a different district. He had promised to send on this information, but had not yet done so. The clerk was asked to pursue this.

Clerk

AP, LS

Clerk

Clerk

17194 **CORRESPONDENCE**

The following correspondence was received and noted:

MCC, P Cleary, road closure notices for water mains works in Penallt, 20 July to 11 August

MCC, M Hand, short notice of site visits by planning officers

MCC, S Parkinson, correspondence and site meeting for additional dog waste bin in Llandogo

MCC, Planning, 2017/00581 to be included in 5 September Planning Committee meeting, to be addressed by

Cllr G Weston on behalf of TUCC

MCC, R Rawlings, Monmouth Cluster Group Meeting, 26 Sep, 6.30pm at Monmouth Library

AONB Joint Advisory Committee, invitation to annual study tour, 22 September

Atkins Engineering, invitation to workshop on Renewable Energy Community Schemes with Flood Prevention and other Benefits
BDO, Audited TUCC accounts for 2016/17
Blakebrough, D, re short notice of site visits by MCC Planning delegated panel
BT Payphones, contract to adopt kiosk in Whitelye
Citizens Advice Monmouthshire, letter of thanks for grant
Clarke Telecom, proposed base station installation at Parklands, A466, Llandogo
Clarke Telecom, proposed base station installation at Court Farm, Trellech
Coutts, S, announcement and update on Art in Penallt, + invitation to preview
Ferguson, J, Speedwatch, confirmation of presence at TUCC meeting in September
Frecknall, G, Notice of application for planning permission, The Manse, Pen y Fan Green
GWT, A Karran, update on Himalayan Balsam on Penallt Common
GWT, N Hart, heathland partnership project
Jones, M, Superfast Cymru, information on provision in TUCC area
Llanishen Village Hall treasurer, claim for business rates refund and grant towards electricity costs
Narth Village Hall treasurer, claim for business rates refund
One Voice Wales, Conference and AGM, 30 September, Builth Wells
One Voice Wales Area Committee, minutes for 13 July. Next meeting 5 October, 7pm, Usk
Pelham Hall treasurer, claim for business rates refund
Planning Aid Wales, training on Pre-Application Consultation, Abergavenny, 21 November
Planning Inspectorate Wales: appeal decision relating to Langley House, Trellech
Play Inspection Company, annual safety reports and stock valuation for Babington Meadow and Broadstone play areas
Poulter, A, faulty defibrillator case in Trellech
Robertson, A, query over public liability insurance for volunteers at Penallt Art Festival
SLCC, membership renewal
Stokes, I, re fibre broadband provision in Whitebrook
Unity Trust Bank, account application received and being processed
WAG, consultation on electoral reform within Wales
WAG, Heritage Impact Statements, new requirement for listed building and conservation area planning applications

- It was noted that Cllrs Murray and Parker will attend the next MCC Cluster Group meeting
- AONB tour: Cllr Stokes will attend

Clerk

17195 **CLERK'S ABSENCE FROM SEPTEMBER MEETING**

The clerk will be able to email the agenda; Cllr Murray will post it online, and take minutes at the meeting.

17196 **ITEMS FOR THE PRESS/NEXT AGENDA:** None

17197 **DATE OF THE NEXT MEETING:** Monday, 18 September 2017 at the Babington Centre, Trellech

The meeting closed at 20.29