

TRELLECH UNITED COMMUNITY COUNCIL
MINUTES OF MEETING
held at The Millennium Hall, Llandogo on Monday 12 February 2018 at 7pm

| Councillor | Village | Attendance |
|-------------------------------|----------------|-------------------|
| John Gooding | Catbrook | Present |
| Andy Pullan | Catbrook | Present |
| Bob Dagger (Chair) | Llandogo | Present |
| Lynne Parker | Llandogo | Present |
| Martin Blakebrough | Llanishen | Not present |
| George Weston | Llanishen | Present |
| Rosemary Decker-Thomas | The Narth | Present |
| Larry Stoter | The Narth | Not present |
| John Baldwin | Penallt | Present |
| Tessa Murray | Penallt | Present |
| Christopher Edwards | Trellech | Present |
| Alan Poulter | Trellech | Present |
| Iain Stokes | Whitebrook | Present |
| County Cllr Debby Blakebrough | MCC | Not present |

Clerk: Ann Davison

PUBLIC MEETING: none

18022 APOLOGIES FOR ABSENCE: Cllrs M Blakebrough and L Stoter. Cty Cllr D Blakebrough

18023 DECLARATION OF INTERESTS: Cllr J Gooding: planning application 01441 (close neighbour of the applicant). Cllr C Edwards: item 18036, grant application from Trellech School (school governor). Neither councillor took part in the discussion of the relevant item. It was confirmed that Cllr Gooding did not need to declare an interest in item 18036, as he is a TUCC-appointed school governor.

18024 REPORT FROM COUNTY COUNCILLOR DEBBY BLAKEBROUGH: none

18025 TO APPROVE THE MINUTES OF THE MEETING HELD ON 15 January
The minutes for 15 January were agreed and signed as a true record.

18026 MATTERS ARISING FROM THE MINUTES OF 15 January
Item 18019: Pre-application consultation for planning
Philip Thomas of MCC Planning has confirmed that the AONB has been added to the list of consultees.

Item 18019: Training on code of conduct

The one-off training session by One Voice Wales would be offered in Goytre. New dates have now been proposed: 9/14/16/23 March. The training session will only go ahead if enough councillors are recruited.

18027 PLANNING APPLICATIONS

- 2017/01267, Trellech, Churchwood House, single storey extension and 1st floor extension to north wing. Plans not yet available online
- 2018/00058, Penallt, Trevellyn, demolish existing sheds and construct 2 stables etc. Recommend approval, but ask that planners check there are adequate arrangements for disposal of waste

18028 FURTHER PLANNING APPLICATIONS RECEIVED

- 2018/00020, Llandogo, Hillside Cottage, install air source heat pump and solar thermal tubes. Ask for extension to next TUCC meeting

Clerk

- 2018/00141, Catbrook, Boxtree Cottage, renewal of existing consent DC/2014/01346 – outline application for a new dwelling with all matters reserved. Conditions relating to surface water and sewage were part of previous planning consent, and should be kept. Recommend approval

Clerk

18029 PLANNING DECISIONS

- 2017/01260, 1261, 01274, 01275, Trellech, Lloysey Farm, alterations and double storey extension to Grade II listed barn. Planning consent and listed building consent. Refused
- 2016/01206, Upper Llanant Farm, Penallt, garden storage building. Allowed on appeal

18030 FURTHER PLANNING DECISIONS:

- 01441, Trellech, The Coach House, Trellech Green, internal alterations. listed building consent. Approved

18031 INSURANCE POLICY 2018/19

Council insurance is with Hiscox, through the broker Came & Co, on a three year agreement which runs through to March 2019. This agreement assures no increase in premium, other than an adjustment for index linking of value (2%). **It was resolved** to renew for 12 months at £606.39.

18032 ACCOUNTS FOR PAYMENT

It was noted that the clerk's laptop had broken after being dropped by accident – the screen and hard drive were damaged, and the computer repair company BlueGlow had recommended its replacement. Under Financial Regulation 4.2 the clerk had purchased a replacement laptop (£416.63 + VAT) from John Lewis, with a 2-year warranty.

Came & Co had confirmed that an insurance claim could be made without affecting the current renewal premium, but had also recommended not making a claim since it would affect the council's record. An excess of £250 would apply. **It was resolved** that an insurance claim should be made for the replacement of the computer, investigation of the broken item and transfer of data to replacement.

Clerk

Current bank balance (less uncashed cheques): £45,078.88

The comparison between the 2017/18 budget and expenditure to date was noted.

The bank statement and invoices for payment had been scrutinised and verified by Cllr Pullan.

The following accounts were presented and payment agreed.

| | | |
|--------|--|----------|
| 300031 | Came & Co, insurance premium | £606.39 |
| 300032 | MCC, grass cutting 2017/18 | £332.76 |
| 300033 | MCC, clerk's salary Oct –Dec 2017 | £1202.37 |
| 300034 | Llandogo VH, hall hire 12 Feb | £18 |
| 300035 | One Voice Wales, subscription | £360 |
| 300036 | Narth VH, contribution to services | £500 |
| 300037 | Purchase of new laptop (reimburse clerk) | £499.95 |
| 300038 | Blueglow Ltd, check of damaged laptop & data transfer to replacement (reimburse clerk) | £59.99 |

Clerk

18033 CHARITY DONATIONS FOR 2017/18

It was resolved to donate to Community Connections (Befriending Monmouthshire) £200, Welsh Air Ambulance £200, Homestart £100.

Charity donations should appear on the agenda in June/July to devise a policy for future donations.

Clerk

18034 PAYROLL SERVICE

MCC had provided a payroll service for the clerk's salary since 2012 for an annual charge of £75 + VAT. From April 2018 MCC would increase its charge to £754 + VAT a year, plus a set-up fee of £200. Other providers offered the service for between £240 and £600. Playworks (Caerphilly) had been suggested by One Voice Wales, and is already used by other town and community councils. **It was resolved** to no longer use MCC after March 2018, and to use instead Playworks at a monthly charge of £20 + VAT until further notice.

Clerk

18035 LLANDOGO AFTERNOON TEAS

Volunteers have recently started a regular afternoon tea in Llandogo village hall for isolated elderly residents. They intend to offer lifts to those without transport and no payment is required for tea and cakes. **It was resolved** to make a grant of £100 towards the scheme, as seed funding.

Clerk

18036 GRANT APPLICATION FROM TRELLECH SCHOOL

Trellech School had made a grant application in anticipation of the budget allowance for schools in 2018/19 (minute 18013). The scheme was to extend and improve a path around the perimeter of the school playing field, at a total cost of around £6-7,000. Provided they could source other funds, the work would be carried out over the Easter holidays. **It was resolved** in principle to offer a grant of £1,000 as this complied with the conditions of minute 18013, and no payment would be made before the submission of invoices for the completed work, which would be in the next financial year.

Clerk

18037 BEE FRIENDLY SCHEME

It was resolved to seek accreditation under the WAG Bee Friendly Scheme for the Catbrook football field. The field is already unfertilised and only cut for hay. It was proposed that Trellech School might become engaged with the project, to scatter wildflower seeds and to make bee boxes. It should also be highlighted on the council website. Cllr Pullan offered to make the online application.

A Pullan

18038 DATES AND VENUES FOR TUCC MEETINGS 2018/19

The following dates and venues were agreed. Local councillors will book halls as necessary.

| | |
|-------------|----------------------------|
| 19 March | Trellech, Babington Centre |
| 16 April | Catbrook, Memorial Hall |
| 21 May | Penallt, Pelham Hall |
| 18 June | Whitebrook Village Hall |
| 16 July | Llanishen, The Hall |
| 20 August | Trellech, Babington Centre |
| 17 Sep | Trellech, Babington Centre |
| 15 Oct | Llandogo, Millennium Hall |
| 19 Nov | Penallt, Pelham Hall |
| 10 December | Llanishen Hall |
| 21 January | Catbrook, Memorial Hall |
| 18 February | Llandogo, Millennium Hall |
| 18 March | Trellech, Babington Centre |
| 15 April | Catbrook, Memorial Hall |

All

18039 ANNUAL DINNER

Booked for The Fountain on 9 March. Councillors are asked to return their menu choices to Cllr Gooding by 2 March at the latest.

All

18040 CATBROOK FOOTBALL FIELD: No report (but see minute 18037)

18041 BABINGTON MEADOW

The AGM was held in January, at which Cllr Murray stood down as secretary. She remains as TUCC representative on the committee.

18042 OTHER REPORTS

- It was noted that the proposals to alter the boundaries and wards of community councils have been submitted by MCC to WAG. A further round of consultation will take place in due course, at which time it will be included on the TUCC agenda for discussion. Cllr Murray noted that at the consultation stage TUCC should mention several more households, to add to those in the current document, that more naturally belong to different electoral wards.
- Pentwyn Green. Photographs were presented of several cars parked on the Green within yards of the No Parking signs. The clerk will send a supply of flyers to local councillors to place on

windscreens of offending vehicles. The clerk was also asked to get legal advice from MCC about how to prosecute offenders. The possibility of Fixed Penalty Notices was also proposed.

Clerk

18043 CORRESPONDENCE

The following correspondence was received and noted:

MCC, S Parkinson, Give Dog Fouling the Red Card, next meeting 21 March, 2pm, County Hall
MCC, J Pearson, Review of community boundaries and electoral arrangements
MCC, R Rawlings, training on GDPR, 27 Feb, 6pm, County Hall
MCC, P Thomas, implementation of new planning system
MCC, T Thomas, links to MCC position papers on tourism, leisure, culture and youth services

J Baillie, notification of Wye Valley Challenge, 11-12 August
Bridgend Coalition of Disabled People, petition to WAG to introduce an Access Certificate for premises
Came & Co, insurance renewal papers
CPRW, e-bulletin
CPRW, petition to WAG on pollution from intensive poultry units
Cruse Bereavement Care, appeal for funds
J Evens, request for any photos of summer solstice ceremony at Harold Stones in 1994/5
Friends of the Earth Cymru, info about WAG Bee Friendly scheme
GCC, Brian Watkins, closure of A466 Redbrook to Bigsweir
Gwent Wildlife Trust, newsletter Meadowmatters, invitation to event at Llanishen Hall, 18 Feb 9.30-1
S James, notification of Mountain Marathon Lite & Bike Orienteering event, 5-6 May
Lazenby, possible OVW training on Code of Conduct: 27 Feb cancelled, new dates proposed
Noah's Ark Children's Hospital, appeal for funds
Ombudsman Wales, The Ombudsman's Casebook, issue 31
One Voice Wales, NALC advice on new General Data Protection Regulations (GDPR)
One Voice Wales, news bulletin
One Voice Wales Area Committee, minutes of meeting 18 Jan
Playworks, Katherine Watkins, quote for administering payroll
SLCC, implications of GDPR
Tenovus, appeal for funds
Trellech School, K Peacock, application for grant funding
WAG, consultation on reducing crime at sites handling waste and proposed fixed penalty scheme for waste
"duty of care"
WAG, Independent Review Panel, invitation to engagement event Cardiff, 15 March, 9.30-12.30
WAG, UK and Welsh governments agree new Welsh taxes ready to go

- Training on GDPR. The clerk will attend this session, along with Cllrs Edwards, Pullan and Stoter

18044 ITEMS FOR THE PRESS/NEXT AGENDA

- Neighbourhood Plan, in preparation for pre-application planning consultations and revision of the LDP. It was recognised that this would need to be addressed ward by ward. Cllrs Parker and Decker-Thomas will bring proposals of how to address this issue to the next meeting.
- Make Trellech Safe
- River Festival, May 2018

R D-T, LP

18045 DATE OF THE NEXT MEETING: Monday, 19 March 2018 at The Babington Centre, Trellech

The meeting closed at 20:24