

**TRELLECH UNITED COMMUNITY COUNCIL**  
**MINUTES OF MEETING**  
**held at The Memorial Hall, Catbrook on Monday 16 April 2018 at 7pm**

<b>Councillor</b>	<b>Village</b>	<b>Attendance</b>
John Gooding	Catbrook	Present
Andy Pullan	Catbrook	Not present
Bob Dagger (Chair)	Llandogo	Present
Lynne Parker	Llandogo	Not present
Martin Blakebrough	Llanishen	Present
George Weston	Llanishen	Present
Rosemary Decker-Thomas	The Narth	Present
Larry Stoter	The Narth	Present
John Baldwin	Penallt	Present
	Penallt	
Christopher Edwards	Trellech	Present
Alan Poulter	Trellech	Present
Iain Stokes	Whitebrook	Present
County Cllr Debby Blakebrough	MCC	Present

Clerk: Ann Davison

**PUBLIC MEETING:** none

**18068 APOLOGIES FOR ABSENCE:** Cllrs L Parker, A Pullan

**18069 DECLARATION OF INTERESTS:** Cllr J Gooding – planning application 2018/00460 St John’s Cottage, Catbrook (close neighbour)

**18070 REPORT FROM COUNTY COUNCILLOR DEBBY BLAKEBROUGH**

- Make Trellech Safe. Work should start in May.
- Telecoms mast at Tump Farm will be for emergency services use only. The applicant has now agreed to a meeting to discuss the siting of the mast. Community councillors, local residents and a representative of the AONB will be able to attend the meeting.
- New Welsh curriculum: Trellech is one of the pilot schools.

**18071 TO APPROVE THE MINUTES OF THE MEETING HELD ON 19 March**  
The minutes for 19 March were agreed and signed as a true record.

Clerk

**18072 RESIGNATION OF COUNCILLOR MURRAY**

Councillor Murray had resigned her position as councillor representing the Penallt ward, due to ill health. She had also resigned as Tucc representative to the Babington Committee. The official notice of vacancy had been posted on notice boards and on the Penallt village website. If no election is requested by 26 April then Tucc will be able to co-opt to the position. If this arises the clerk was asked to circulate a poster advertising the opportunity for co-option, with a view to making an appointment at the Tucc meeting in May. The vacancy for a representative to the Babington Meadow Committee will be considered at the AGM in May. The clerk was asked to send a letter to Mrs Murray, thanking her for her contribution to the work of the council.

Clerk

Mrs Murray had said that her husband was willing to continue with the tasks of replenishing dog waste bags and checking the defibrillator in Penallt. This offer was gratefully accepted.

**18073 MATTERS ARISING FROM PREVIOUS MINUTES**

**Item 17244: Dog waste bins**

MCC now has the two additional waste bins in stock, and they will be installed as soon as possible in Trellech and Penallt. It was noted that there are currently no supplies of dog waste bags, as funding for the dog fouling campaign comes direct from the Welsh Government and MCC is awaiting confirmation of

the budget for the new financial year. The dog fouling group within the county has however committed to making the supply of bags a priority.

**Item 18034: Payroll Service**

TUCC is now registered with HMRC as an employer. This should enable Playworks to process the clerk's salary payment by the end of April.

**Item 18050, 18032: Insurance claim**

Hiscox has reimbursed TUCC £216.62 – the sum spent on a replacement laptop, less VAT and the £200 excess payable on the policy.

**Item 18050, 18043: GDPR**

SLCC has issued a "toolkit" for clerks. This subject will be on the agenda for the next meeting.

**Item 18056: Make Trellech Safe**

MCC Highways had confirmed on 26 March that they were drafting a single cabinet member decision report on speed limits within Trellech. They aim to install the new limits as soon as feasible, subject to the single cabinet members decision.

**Item 18061: Mobile Post Office Service**

Correspondence has been acknowledged, but no reply received as yet.

**Item 18064: Defibrillator in Llandogo**

R McKeand confirmed that there is still a set of new pads with the defibrillator. After discussion with the TUCC Chairman he had ordered an additional set as a spare. The clerk will also confirm with Wales Ambulance Service exactly what maintenance they undertake for defibrillators in the community.

Clerk

**18074 PLANNING APPLICATIONS**

The planning officer responsible for 00210 and 00216, both of which were approved before the TUCC meeting, had explained that these applications were received on the day that MCC started the migration from the old IT system to the new. Planners were not able to access them again until almost 5 weeks later, by which point they had to effectively Fast Track them. There was some discussion over the implications of the Fast Track system.

- 2017/00868, Whitebrook, Tump Farm, telecoms mast. Amended plans. An improvement on previous plans, but it would be preferable if the mast could be sited within the woods, as on Trellech Common. Local councillors and residents will attend the planned meeting with the applicant.
- 2018/00174, Penallt, The Croft, Lone Lane, extension to rear of property. Recommend approval
- 00210, The Narth, The Oaks, Narth Lane, rear extension & conversion of existing garage to living space. No objection. Determined before the meeting (see above)
- 00216, Penallt, Amberley, Pentwyn Park, construction of a double garage and conversion of existing integrated garage for habitation. No objection. Determined before the meeting (see above)
- 00460, Catbrook, St Johns Cottage, renewal of lapsed double garage consent M/12065 with amendments. No objection

Clerk

**18075 FURTHER PLANNING APPLICATIONS RECEIVED: None**

**18076 PLANNING DECISIONS**

- 2017/00524, Trellech Grange, Llan y Nant Farm, restoration and conversion of stone barn. Appeal dismissed
- 2017/01134, The Narth, Home Farm, Pen y Fan, extension and conversion of garage, new car port. Approved

- 00020, Llandogo, Hillside Cottage, install air source heat pump and solar thermal tubes. Approved
- 00058, Penallt, Trevellyn, demolish existing sheds and construct 2 stables etc. Approved

#### 18077 FURTHER PLANNING DECISIONS

- 00210, The Narth, The Oaks, Narth Lane, rear extension & conversion of existing garage to living space. Approved
- 00216, Penallt, Amberley, Pentwyn Park, construction of a double garage and conversion of existing integrated garage for habitation. Approved
- 00336, Penallt, Lower Meend Farm, Lydart, installation of two rooflights on rear roof of dwelling. Approved
- 2017/01265, Llandogo, Parklands, additional entrance onto A466. Appeal against planning refusal allowed

#### 18078 ACCOUNTS FOR PAYMENT

Current bank balance (less uncashed cheques): £39,419.30

The comparison between the 2017/18 budget and expenditure to date was noted.

The bank statement and invoices for payment had been scrutinised and verified by Cllr Gooding.

The following accounts were presented and payment agreed.

300050	Vision ICT, website hosting and support 2018-19	£210
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It was noted that the charge for maintaining the TUCC website (excluding VAT) was £175, whereas the budget for this item was £150. **It was resolved** to vire the additional £25 from the contingency fund.

The clerk informed the council that a recent SLCC newsletter noted that a new pay scale for clerks had been agreed for the next two years, to be implemented from 1 April 2018. The full scale had not yet been published, but assuming it arrives before the end of the month then the clerk's salary will be adjusted to match the new scale. This will be reported on at the next meeting.

Clerk

It was noted that the Annual Return will be on the agenda at the next meeting. The assets register and risk assessment are also due for review. The finance advisory group will meet before the next meeting.

Clerk

#### 18079 MAINTENANCE OF CATBROOK VILLAGE GREEN

Mr Hoskins had indicated his willingness to continue with this task, at a slightly increased rate of £40 for each cut. The rate had been £38/cut since 2015. **It was resolved** to accept this quotation.

Clerk

#### 18080 PARKING ON PENTWYN GREEN

Robert Tranter, head of MCC legal department, had suggested putting rocks along the edge of the green to prevent parking. The clerk was asked to investigate the possible cost of this, and the implications for mowing by MCC. Mr Tranter had also suggested holding a public meeting to gather opinions on the subject. **It was resolved** to call a public meeting at 6.30pm, immediately before the TUCC meeting on 21 May, which is due to be held in Penallt.

Clerk

#### 18081 TRACK ACROSS PEN Y FAN VILLAGE GREEN

A retrospective planning application (2017/00893) was lodged in September 2017 for a cattle grid and drainage channel on Pen y Fan Green. The application was in response to enforcement action by MCC, and TUCC recommended refusal. The TUCC recommendation has still not appeared on the planning website, despite being submitted on 26 September. There were also objections from local residents, citing legal case history on incursions onto registered village greens and obstruction of a public footpath. The planning application was withdrawn in October 2017, although TUCC was not informed of this. No further action has yet been taken by MCC planning enforcement. **It was resolved** that a formal request should be made to planning enforcement and to rights of way officers at MCC, to remove the cattle grid and reinstate the village green. The request should make clear that TUCC is legally responsible for protecting the status of Pen y Fan Village Green (registered as VG6).

Clerk

**18082 TUCC NEWSLETTER**

It was agreed that a newsletter should be compiled and distributed to local residents. It should include information about councillors and the dates and venues of meetings. Councillors agreed to produce for the next meeting a short piece about TUCC initiatives within their ward.

All councillors

**18083 CATBROOK FOOTBALL FIELD:** No report

**18084 BABINGTON MEADOW:** No report

**18085 OTHER REPORTS**

- Open Spaces Society newsletter: the Welsh Government has confirmed the importance of designated landscapes (national parks and AONBs)
- A lovely display of daffodils by Broadstone Green was due to Mike Camp planting some 2000 bulbs. The clerk was asked to write and thank him for this, as well as for the excellent maintenance work he carries out on the Green for TUCC.
- Llandogo Memorial Green: renovation of the war memorial is due to start in early summer, with grant funding from CADW and from the War Memorial Trust.
- Tintern Community Council is holding a meeting on 30 April, to discuss the inadequacy of recent MCC diversions during the closure of the A466 between Tintern and St Arvans.

Clerk

**18086 CORRESPONDENCE**

The following correspondence was received and noted:

MCC, J Edge, Monmouthshire LDP revision, consultation on draft delivery agreement  
MCC, T Gunn, re rapid planning decisions  
MCC, M Mussell, Price's Bridge consultation on definitive map modification order  
MCC, S Parkinson, Give Dog Fouling the Red Card, agenda & minutes of meeting, 21 March  
MCC, S Parkinson, re installation of new dog bins and supply of waste bags  
MCC, J Pearson, notice of vacancy for Penallt ward  
MCC, Central Monmouthshire Area Committee, agenda, 18 April  
Age Cymru, Showcasing Tackling Loneliness and availability of small grants  
BDO, Forms for Annual Return 2017/18  
CRPW, members' bulletin  
HMRC, official registration of TUCC as an employer  
J Hoskins, quote for cutting grass at Catbrook Village Green  
R McKeand, confirmation that spare pads for Llandogo defibrillator on order  
Merlin Waste, reminder of increase in charges from 1 April 2018  
Monmouth Town Council, full council meeting agenda, 9 April 2018  
T Murray, letter of resignation as community councillor for Penallt ward  
One Voice Wales, response to community and town council review  
One Voice Wales/SLCC joint conference, agenda for 16 May 2018, Llandrindod Wells  
One Voice Wales, news bulletin  
One Voice Wales, Monmouth Newport Area Committee, agenda, 19 April  
Openreach, wayleave payment  
Open Spaces Society, e-zine Spring 2018  
Post Office, acknowledgement of correspondence on mobile post office at Tintern  
SLCC, newsletter  
WAG, Green Paper: "Strengthening Local Government – Delivering for People"  
Wales Audit Office, The importance of external audit  
Wales Planning Inspectorate, appeal allowed for 2017/01265, Parklands, Llandogo  
Western Power, wayleave payment

**18087 ITEMS FOR THE PRESS/NEXT AGENDA**

- Price's Bridge, map modification order
- GDPR
- vacancy for representative to Babington Meadow Committee

**18088** **DATE OF THE NEXT MEETING (including the Annual Meeting):** Monday, 21 May 2018 at Pelham Hall, Penallt.  
To be preceded by a public meeting at 6.30pm to consider parking on Pentwyn Green

The meeting closed at 20:45