

**TRELLECH UNITED COMMUNITY COUNCIL
MINUTES OF MEETING
held at Pelham Hall, Penallt on Monday 20 May 2019 at 7pm**

Village	Councillor	Attendance
Catbrook	Guy Bowden	Present
Catbrook	Andy Pullan	Present
Llandogo	Bob Dagger	Not present
Llandogo	Lynne Parker	Present
Llanishen	Martin Blakebrough (Chair)	Present
Llanishen	George Weston	Present
The Narth	Rosemary Decker-Thomas	Present
The Narth	Larry Stoter	Not present
Penallt	David May	Present
Penallt	Mary Wakeling	Present
Trellech	Christopher Edwards	Present
Trellech	Alan Poulter	Present
Whitebrook	Iain Stokes	Present
MCC	County Cllr Debby Blakebrough	Not present

Clerk: Ann Davison

PUBLIC MEETING: None

19091. CHAIR

Cllr Martin Blakebrough was elected as chair for 2019-2020. Cllr Dagger was thanked for his long service as chair which was much appreciated.

19092. VICE CHAIR

Cllr Poulter was elected vice chair for 2019-2020

19093. APOLOGIES FOR ABSENCE: Cllrs B Dagger and L Stoter. Cty Cllr Debby Blakebrough

19094. DECLARATIONS OF INTEREST

Cllr Stokes, Item 19106, planning application 2019/00502. This item was not however discussed.

19095. CHAIR'S REPORT FOR 2018-2019

The chair's report for the past year was received, and a copy is appended to these minutes.

Clerk

19096. STANDING ORDERS AND FINANCIAL REGULATIONS

It was resolved to amend draft Standing Order 5(e) by adding the following sentence: "It is expected that both Chair and Vice Chair should normally serve for a maximum of three consecutive years and will not stand for re-election to the same post during the following three years."

It was resolved to adopt the draft revisions to Standing Orders, to bring them in line with the current model issued by One Voice Wales. The new text would be posted to the TUCC website.

It was resolved that the existing Financial Regulations remained fit for purpose and did not need revision.

Clerk

19097. FINANCE ADVISORY GROUP

Cllrs Blakebrough, Dagger, Decker-Thomas, Poulter and Stoter were appointed to the Finance Advisory Group for 2019-20.

19098. REPRESENTATION ON EXTERNAL BODIES

It was resolved that existing appointments continue, with the following amendments:

- corrections to the dates of appointment of Cllrs Parker and Weston to Llandogo and Llanishen Village Hall Committees, and Cllr Blakebrough to the Charity of William Jones .
- The four appointments to Trellech Consolidated Charities were extended for a further three years.
- Catbrook Football field committee – Cllr Pullan will check whether there is a functioning committee, or whether this could be taken under the wing of Catbrook Hall Committee.
- Catbrook Village Hall. Cllr Pullan will check whether there should be a TUCC representative.

Clerk, AP

19099. TUCC MEMBERSHIP OF OTHER BODIES

It was resolved that TUCC should continue its membership of One Voice Wales, the Council for the Protection of Rural Wales and the Open Spaces Society. The council will also continue to cover the clerk's membership of the Society of Local Council Clerks.

19100. ACCOUNTS AND ANNUAL RETURN FOR 2018/19 AND INTERNAL AUDITOR'S REPORT

The summary accounts and the internal auditor's report were received and noted, and are appended to these minutes. A copy of the Notice of Appointment of Date for the exercise of electors' rights will be displayed on the website and on the notice board in Llandogo until at least 1 July.

Clerk

19101. ANNUAL GOVERNANCE STATEMENT FOR 2018/19

The council considered in detail the extended Annual Governance Statement and agreed with all statements. The chair signed the Statement. The Annual Return would now be sent to the external auditor.

Clerk

19102. MEETING DATES AND VENUES FOR 2019/20

The following dates and venues were confirmed:

17 June	Whitebrook Village Hall
15 July	Llanishen, The Hall
19 August	Trellech, Babington Centre
16 September	Trellech, Babington Centre
21 October	Llandogo, Millennium Hall
18 November	Penallt, Pelham Hall
9 December	Llanishen, The Hall
20 January	Catbrook, Memorial Hall
17 February	Llandogo, Millennium Hall
16 March	Trellech, Babington Centre

19103. REPORT FROM COUNTY COUNCILLOR DEBBY BLAKEBROUGH: None

19104. MINUTES OF THE MEETING HELD ON 15 APRIL: agreed and signed as a true record.

Clerk

19105. MATTERS ARISING FROM PREVIOUS MINUTES

Item 19074, 19050, 19028, 19017: Catbrook Football Field

An email had reached the clerk from a resident who volunteered to investigate starting a girls' football group.

Item 19074, 19065: Speaker from Aneurin Bevan Health Board

Richard Morgan-Evans will address a public meeting prior to the TUCC meeting on 15 July, which will be held at Llanishen village hall. Since he would like a 60 minute slot, to allow for discussion, his presentation will be scheduled to start at 18:30. The TUCC meeting will follow directly after the public meeting concludes.

Item 19084: Wye Valley River Festival in 2020

Sarah Sawyer, of the Wye Valley AONB, will speak at the beginning of the TUCC meeting on 17 June.

19106. PLANNING APPLICATIONS

- 00502, Whitebrook, Five Springs, Cabin Rd, new garage/store/workshop at existing dwelling. Details of this application were no longer on the MCC website so it could not be considered.
- 00562, Llanishen, Hillside, single storey extension to front elevation. Recommend approval
- 00622, Penallt, Capel Pentwyn, new detached garage & art studio; new flues and LPG tank; relocation of timber store. Fast track application, to be determined by 17 May. No comment from TUCC.

Clerk

19107. FURTHER PLANNING APPLICATIONS RECEIVED

- 00280, The Narth, Thorneycroft, demolition of existing house, replacement with two detached dwellings. Reconsultation . Extension requested
- 00361, Penallt, The Old Post Office, variation of conditions on planning consent 2008/00370. Recommend approval
- 00725, Penallt, Llanant Barn, conversion and change of use to dwelling. Extension requested.
- 00728, Whitebrook, Tump Farm, emergency services telecoms mast, 12m monopole replica telegraph pole, with planting to north and west. Recommend approval

Clerk

19108. MCC PLANNING DECISIONS

- 01894, Penallt, Croes Faen bungalow, infill plot, single dwelling with garage and new highway access. Approved subject to S106 agreement
- 00410, Whitebrook, New Mills Farm, modification of condition 3, planning permission 2007/00279. Approved
- 00403, The Narth, Four Acres, Maryland, 2 storey extension, insertion of windows and rooflights into existing west elevation. Approved
- 00387, The Narth, Rosary House, first floor extension. Approved
- 00363, Penallt, Little Pentwyn Farm, internal reorganisation and extension. Approved

19109. FURTHER MCC PLANNING DECISIONS: None

19110. ACCOUNTS FOR PAYMENT

Current bank balance (less uncashed cheques): £56,122.28

The comparison between the 2019/20 budget and expenditure to date was noted. The bank statement and invoices had been scrutinised and verified by Cllr Pullan.

The following accounts were presented and payment agreed.

300131	Narth & District footpath group (min 19082)	210.00
300132	Clerk salary + refreshments for training session on 8 April	427.22
300133	Merlin Waste, dog waste collection Feb-April	270.00
300134	G Boulton, internal audit	93.75
300135	One Voice Wales, training session + trainer's travel	442.20

It was noted that the cost of the internal audit was slightly higher than the budget provision, due to complications in checking invoices.

Clerk

19111. CONTRACTS FOR CUTTING GRASS

J Hoskins had confirmed that he was willing to continue cutting the grass at Catbrook Village Green at the same rate as last year: seven cuts at £40 each. **It was resolved** to renew the contract with Mr Hoskins.

MCC had quoted £291.34 for cutting the grass at several locations, including Pentwyn and Llanishen Greens, a slight increase from £284.23 in 2018/19. **It was resolved** to accept this quote.

Clerk

19112. BABINGTON MEADOW: No report

19113. ANY OTHER REPORTS

- TUCC's annual dinner had been held at the The Star on the Hill at Llansoy. Cllr May was thanked for his work organising and coordinating the event.
- Llanishen – councillors welcomed the new Speed Indicator Signs, installed by MCC

19114. CORRESPONDENCE

The following correspondence was received and noted:

MCC, V Camp, quote for grounds maintenance 2019/20
MCC, L Carter, household waste recycling centre changes from 1 June
MCC, P Cleary, two replacement SIDS units for Llanishen
MCC, M Collins, delay on installation of SIDS in Llandogo to 20 May
MCC, M Moran, summer play scheme to record home addresses of children attending
MCC, S Parkinson, location and NRW agreement for siting of dog waste bin in Whitebrook

Abergavenny TC clerk, exploratory meeting on possible alternatives for dog waste collection
A Bevan UHB, Richard Morgan-Evans, confirmed speaker for public meeting, 15 July
CPRW, members' bulletin April 2019
DAP (Disability Advice Project) Wales, Access for All meeting, Bulwark Community Centre, 17 May
P Greenway, damage to Penallt former phone kiosk
E Gwinutt, query over public right of way near Greenway Lane, Trellech
J Hoskins, quote for cutting grass at Catbrook Village Green 2019/20
D May, query over access on Pentwyn Green
C Nancarrow, enquiry about Trellech mobile phone mast
One Voice Wales, Guidance on payments to members of town and community councils
One Voice Wales, welcome to members 2019-20, nomination form for area committee
One Voice Wales, call for motions to be debated at AGM, 5 October 2019
One Voice Wales, news bulletin
S J Parker-Reid, interest in a girls' football team in Catbrook
A Pullan, suggested positions for village signage in Catbrook
R Robertson, Babington Meadow Committee accounts and chair's report 2018
I Stokes, suggested positions for village signage
S Vass, copy of letter to MCC on road safety in Catbrook
G Weston, suggested positions for village signage
A Woods, comments on discussion of road safety in Catbrook
Wye Valley AONB, S Sawyer, confirmation of attendance at TUCC meeting 17 June
Wye Valley AONB, River Festival 2020 draft programme
Wye Valley AONB, nominations invited for Farming Awards 2019

19115. ITEMS FOR THE PRESS/NEXT AGENDA

- 30 mph zones and village entrance signs.
- Repairing/replacing map board in Penallt
- Trees on Pen y Garn Common
- Charities that TUCC might support in 2019/20

Clerk

19116. DATE OF THE NEXT MEETING: Monday, 17 June 2019 at Whitebrook Village Hall.

The meeting closed at 20:25