

**TRELLECH UNITED COMMUNITY COUNCIL  
MINUTES OF MEETING**

**held at The Babington Centre, Trellech on Monday 16 March 2020 at 7 pm**

<b>Village</b>	<b>Councillor</b>	<b>Attendance</b>
Catbrook	Guy Bowden	Present
Catbrook	Andy Pullan	Present
Llandogo	Bob Dagger	Not present
Llandogo	Lynne Parker	Present
Llanishen	Martin Blakebrough (Chair)	Present
Llanishen	George Weston	Present
The Narth	Rosemary Decker-Thomas	Not present
The Narth	Larry Stoter	Present
Penallt	David May	Present
Penallt	Mary Wakeling	Not present
Trellech	Christopher Edwards	Present
Trellech	Alan Poulter	Present
Whitebrook	Iain Stokes	Not present
MCC	County Cllr Debby Blakebrough	Not present

**Clerk:** Ann Davison

**PUBLIC MEETING:** Nigel Morris, training coordinator for St Nicholas Church bell ringers, explained that at the Millennium they added three bells, so they now have six bells and want to make good use of them. The team is very keen on succession planning, and encouraging newcomers, and have successfully recruited several new people in recent years. They are aiming to install training equipment: a simulator for up to six bells. This would be helpful for both new and experienced ringers, and would allow for practice at any day and time without disturbing local residents. The group is seeking a grant from TUCC towards the total cost of nearly £1000, on the understanding that TUCC only funds 50 per cent. The group is fundraising to cover the remaining amount.

**20046. APOLOGIES FOR ABSENCE:** Cllrs Dagger, Decker-Thomas, Stokes, Wakeling

**20047. DECLARATIONS OF INTEREST:** Cllr A Poulter, item 20061 – parking on Trellech Village Green. Cllr D May – planning application 00381.

**20048. REPORT FROM COUNTY COUNCILLOR DEBBY BLAKEBROUGH:** None

**20049. MINUTES OF THE MEETING HELD ON 17 February:** agreed and signed as a true record.

Clerk

**20050. MATTERS ARISING FROM PREVIOUS MINUTES**

**Item 20005, 19228: Training Session on Responding to Planning Applications**

Two TUCC councillors attended the One Voice Wales training session in Monmouth

**Item 20012: Training on Community Engagement**

One Voice Wales was reluctant to merge two training sessions into one, but their training officer was looking at it in detail. All training had currently been suspended due to the Corona Virus outbreak.

**Item 19229: IRPW Annual Report 2020**

The final report had now been issued, with no relevant changes from the draft report considered in November 2019. The resolutions agreed at that meeting therefore stand, and appropriate provisions were included in the budget for 2020/21.

**Emails from MCC about road closures**

Gareth Freeman explained that he relied on the information provided to him about the location of planned road closures as he was unfamiliar with every small lane in the county. However he apologised for a mistake where Trellech Road was wrongly placed in the St Arvans rather than the Tintern ward.

**20051. PLANNING APPLICATIONS**

- 00319, Llanishen, Trewyn, lean-to side extension to existing agricultural storage building. Recommend approval
- 00272, Llanishen, Quarry Cottage, glazed/timber sun room/link. Recommend approval

Clerk

**20052. FURTHER PLANNING APPLICATIONS RECEIVED**

- 00208 and 00209, Trellech, Middleton House, adaptation of existing outbuilding to leisure amenity use. Planning and listed building consent. Recommend approval
- 00381, Penallt, Grass verge on Moorcroft Rd, telecoms cabinet to deliver fibre broadband to Penallt. Recommend approval
- 00383, Whitebrook, Waterfalls, Hoop Rd, 1<sup>st</sup> floor extension + single storey conservatory extension. Recommend approval

Clerk

**20053. MCC PLANNING DECISIONS**

- 2019/01687, Llandogo, Laurel Bush Cottage, modification/removal of conditions 2017/00968. Approved
- 2019/01832, Catbrook, Atlasta Cottage, wooden garden shed to house exercise pool. Withdrawn
- 2019/02013, Llanishen, Twyn Gorse, alterations to include stone cladding, new roof covering, extensions. Approved
- 2020/00078, Penallt, Ag Notif: New forestry building to store timber, Jackstones Farm, Birches Rd. Acceptable
- 2020/00113, Trellech, Castle Comfort, garden dining area. Approved

**20054. FURTHER MCC PLANNING DECISIONS: None**

**20055. WHITEBROOK VILLAGE HALL GRANT APPLICATION**

It was resolved to make a grant of £1500 towards the cost of two replacement windows at Whitebrook Village Hall. This was in accord with the policy stated in minute 19015.

**20056. ACCOUNTS FOR PAYMENT**

Current bank balance (less uncashed cheques): £54,623.

The comparison between the 2019/20 budget and expenditure to date was noted.

The following accounts were presented and payment agreed.

300198	Babington Centre, rates (£194.62) + services (£500)	£694.62
300199	Whitebrook VH, rates (£102.04) + services (£500)	£602.04
300200	The Narth VH, rates (£142.02) + services (£500)	£642.02
300201	Clerk, salary (£415.07) + office allowance & postage (£125.58)	£540.65
300202	Merlin Waste, Jan and Feb	£195.00
300203	Playworks, salary admin Jan-March	£60.00
300204	One Voice Wales membership 2020/21	£399.00
300205	Whitebrook VH, grant towards replacement windows	£1500.00
300206	Monmouth Town Council, planning training for 2	£40.00
300207	S Davies, hire of tools for land clearance at Whitelye Common*	£40.00

\*It was brought to the attention of TUCC that a number of volunteers had carried out clearance work at Whitelye Common (see minute 20011). They had needed heavier duty equipment than the volunteers

already owned and borrowed some locally. A subsequent invoice had been issued for £40 hire charge. **It was resolved** that TUCC would cover the cost of this invoice.

Clerk

**20057. GRANT APPLICATION BY ST NICHOLAS CHURCH BELL RINGERS**

**It was resolved** to make a grant to the group up to a maximum of £500, representing 50% of the total cost for a training simulator package and PC. The precise amount will be determined when invoices are available.

**20058. TUCC WEBSITE**

As the site develops, the drafts will be shared via email. Councillors were asked to provide drafts for the new text that they wish to include on the website.

**20059. BIODIVERSITY IN THE TUCC AREA**

The group would meet again when restrictions on social contact were lifted.

**20060. NOTICE BOARDS**

**It was resolved** that TUCC would spend up to £1500 (including erection) on each of the two new notice boards required in Llandogo and Llanishen. Local councillors will let the clerk know their preferences for design and materials within that price bracket.

Clerk, GW, MB, LP, BD

**20061. PARKING ON TRELLECH VILLAGE GREEN**

The specialist solicitor, Rory Hutchings, had quoted between £450-900 + VAT, for the provision of advice on de-registering the Village Green. Councillors considered that the anomalous situation needed to be finally resolved. **It was resolved** to instruct him at the estimated cost. (Cllr Poulter abstained)

Clerk

**20062. BABINGTON MEADOW:** no report

**20063. ANY OTHER REPORTS:** none

**20064. CORRESPONDENCE**

The following correspondence was received and noted:

MCC, chairman's charity, Gwent Music showcase, Caldicot School, 20 March  
MCC chairman's charity, afternoon tea at Glen yr Afon Hotel, 5 April  
MCC, G Freeman, temp road closure, Pentwyn Lane, 7-9 April  
MCC, G Freeman, temp road closure Greenway Lane, 20-22 April  
MCC, G Freeman, temp road closure, Trellech Road (Tintern to Whitestone), 5 May  
MCC, G Freeman, response on labelling of road closure emails  
MCC, Monmouthshire Replacement Local Development Plan 2018-2033, Preferred Strategy Consultation and Second Call for Candidate Sites  
MCC, M Hand, LDP engagement opportunities  
MCC, S Harris, planned closures of A466 Wye Valley for resurfacing  
MCC, R Hoggins, update on Wye Valley Villages Project  
MCC, N Perry, street lighting update to Strong Communities Committee

Babington Centre, running expenses 2019-20  
Blakebrough, D, link to proposed delegated sites for new LDP within TUCC area  
Calor Rural Community Fund, open for applications for grants  
CPRW, members' e-bulletin  
IRPW, annual report 2020 to 2021  
JCP Solicitors, R Hutchings, quotation for further advice  
Keep Wales Tidy, Local Places for Nature package  
Keep Wales Tidy, Green Growth Programme [presentations at next OVW Area Committee]  
Llangollen International Music Festival, request for funding  
Monmouth Town Council, clerk, training on Responding to Planning Applications, 9 March  
One Voice Wales, W Patience, training in community engagement  
One Voice Wales, Community Boundary Review, request to MCC for fresh review

A Poulter, 1894 photos of Trellech Village Green  
S Robson, application for grant to St Nicholas Church Bell Ringers  
SLCC, Advice on Covid 19 and council meetings  
Vision ICT, Anji Morrish, first draft of new TUCC website  
WAG, Beyond Recycling events, including Chepstow 9 March  
WAG, report from Equality, Local Government and Communities Committee on Local Government and Elections (Wales) Bill  
Webb, A, copy of notification to MCC of water over B4293 from The Pound, Trellech  
Welsh Water, Henry Graham, updates on water supply situation in Monmouth area during floods  
Whitebrook VH, S Symondson, running expenses 2019-20  
Whitebrook VH, A Jordan, application for grant towards replacement windows

**20065. ITEMS FOR THE PRESS/NEXT AGENDA:** none

**20066. DATE OF THE NEXT MEETING:**

**It was resolved as follows:**

TUCC will not meet during April 2020, due to Covid 19 and the need for self-isolation. The Annual Meeting will be held on May 18 at 2pm, at Llanishen Hall. If the weather allows then this meeting may be held outside to minimise the risk of infection.

During this period, power will be delegated to the clerk to return planning recommendations to the County Council, following consultation by email with local members. Routine payments by the council will continue, with a monthly financial report provided by the clerk to members, and the cheque book circulated by post for signatures but no new applications for funding will be considered. The end of year accounts will be drawn up by the clerk, submitted for internal audit and circulated to councillors by email. If possible they will be ready for submission to the council for approval at the Annual Meeting.

**It was further resolved** that the clerk should have the power to re-convene council meetings after consultation with the chair and vice chair, as government advice becomes clearer. In the event that the clerk is unable to perform these duties it is agreed that Lynne Parker shall be nominated as acting clerk.

All of this information will be displayed prominently on the council website and on notice boards.

The meeting closed at 20:00