

**TRELLECH UNITED COMMUNITY COUNCIL
MINUTES OF MEETING
held via Zoom on Monday 17 May 2021 at 7 pm**

Village	Councillor	Attendance
Catbrook	Guy Bowden	Present
Catbrook	Andy Pullan	Present
Llandogo	Bob Dagger	Present
Llandogo	Lynne Parker	Present
Llanishen	Martin Blakebrough (Chair)	Present
Llanishen	George Weston	Present
The Narth	Rosemary Decker-Thomas	Present
The Narth	Larry Stoter	Present
Penallt	David May	Present
Penallt	Mary Wakeling	Present
Trellech	Christopher Edwards	Present
Trellech	Alan Poulter	Present (until item 21091)
Whitebrook	Iain Stokes	Present
MCC	County Cllr Debby Blakebrough	Not present

Clerk: Ann Davison

PUBLIC MEETING:

Doug Hilton: spoke about planning application 2020/01638. He is a close neighbour to the applicant. He said that the rules over barn conversion were very specific and detailed, and he believed that the criteria had not been met by this application. The plans submitted were also incomplete and lacked important details. He was aware that both tawny and barn owls used the building.

Steve Vass: spoke about planning application 2021/00749. He said that the proposed pv installation was very large and would be clearly visible from his upstairs windows. He expressed the opinion that it could be on the roof of the house and garage, rather than ground-mounted.

21076. CHAIR FOR 2021-2022

Cllr Martin Blakebrough was elected for a third year. It was noted that under Standing Orders he will not be able to stand again in May 2022.

21077. VICE CHAIR FOR 2021-2022

Cllr Alan Poulter was elected for a third year. Similarly, Standing Orders state that he will not be able to stand for this post again in May 2022.

21078. APOLOGIES FOR ABSENCE: none

21079. DECLARATIONS OF INTEREST: none

21080. CHAIR'S REPORT FOR 2020-2021

A copy of the report is attached to these minutes.

Clerk

21081. STANDING ORDERS AND FINANCIAL REGULATIONS

These were reviewed, and **it was resolved** that no modifications were required.

21082. RISK ASSESSMENT

It was resolved to adopt the risk assessment attached to these minutes. A sentence had been added to the previous assessment to allow for online banking.

Clerk

21083. FINANCE ADVISORY GROUP

Cllrs Blakebrough, Dagger, Decker-Thomas, Poulter and Stoter were appointed to the Finance Advisory Group for 2021-2022

21084. REPRESENTATION ON EXTERNAL BODIES

It was resolved that existing appointments continue. It was noted that the term of service for the four trustees appointed by TUCC to the Penallt Educational Foundation would come to an end in June 2021. This will be on the next agenda, and the clerk will ascertain whether the individuals are willing to continue in their roles.

Appointments to the Babington Educational Foundation will fall due for renewal in November and December 2021.

Clerk

21085. MEMBERSHIP OF OTHER BODIES

It was resolved that TUCC should continue its membership of One Voice Wales, the Council for the Protection of Rural Wales and the Open Spaces Society. The council will also continue to cover the clerk's membership of the Society of Local Council Clerks.

21086. DATES OF MEETINGS 2021-2022

Meetings will continue to be held on the third Monday of each month, with the exception of December when the second Monday is customary. Meetings will continue to be held via Zoom until further notice, but this will be reviewed at the July meeting.

21087. ALLOCATION OF RESERVES 2021-2022

As referenced in minute 21068 the road safety plan for the Wye Valley AONB currently being explored by MCC is likely to require substantial financial contributions from the community councils in the area. It was understood that one community council had increased its precept in order to set aside £10,000 for this purpose. In previous financial years TUCC had allocated £10,000 from its reserves towards road safety initiatives that had been under discussion with MCC but had not come to fruition. These plans had now been superseded by the new scheme. **It was resolved** to vire £10,000 from the general contingency of £28,907 in the approved budget towards road safety.

Clerk

21088. MINUTES OF THE MEETING HELD ON 19 April: agreed as a true record. Chair to print and sign.

21089. MATTERS ARISING FROM PREVIOUS MINUTES

Item 21061, 21051: TUCC Defibrillators

The electrician had not yet managed to visit the sites in Llandogo and Trellech, to assess the work needed to install the new cases. He had promised to do this as soon as possible. The clerk was asked to contact another tradesman, to ensure that two quotes are available.

Clerk

21090. PLANNING APPLICATIONS

- 2020/01638, Penallt, Barn at The Farm, Ty Mawr road, conversion of redundant barn to residential. Numerous problems were identified. Arguably the building to be converted was "not of permanent and substantial construction", as required by planning policy. Only sketchy drawings had been submitted, with no structural report: eg would new footings be required? Policy H4 (d) states that "the more isolated and prominent the building, the more stringent will be the design requirements with regard to new door and window openings, extensions, means of access, service provision and garden curtilage, especially if located within the Wye Valley AONB". It would be hard to reconcile the application with those criteria. (For example the plans include numerous rooflights.) The "access track" to the property uses two existing public footpaths, registered as PROWs. Driving on any registered public footpath is prohibited by law. The application states that the property is not visible from a public footpath, but this is untrue. Recommend refusal.
- 2020/01642, Whitebrook, The Green, Maypole Rd, change of use for existing outbuilding B1 (business) to C3 (residential) with single storey extension. Recommend approval

- 2021/00729, Llanishen, The Granary, Llanvair Farm, double garage and log store. Recommend approval
- 00739, Penallt, Singleton, wooden octagonal garden room & wooden home office. Recommend approval
- 00749, Catbrook, High House, Back Rd, ground-mounted PV array. Recommend approval, but with a condition that the finished height be no more than 75 cm, and a hedge be planted on the north side of the array. Query whether array needs to be within garden cartilage rather than in field.
- 00765, The Narth, 2 May Cottages, 2 storey rear extension. Recommend approval
- 00773, Llanishen, Homestead, 1st floor side extension. Recommend approval

21091. FURTHER PLANNING APPLICATIONS RECEIVED:

- 2020/00550, Llanishen, Hidden Valley Yurts, Lower Glyn Farm, siting of two shepherds huts. Recommend approval
- 2021/00606, Penallt, Llananant Farm, non material amendments to 2019/00725, finishes to flue and doors. Recommend approval
- 00741, Catbrook, Stoneacre, Tintern Heights, wooden gazebo to side and front of building. Recommend approval
- 00224, Trellech, The Cotlands, earth sheltered dwelling. The clerk had requested an extension on consultation to the next meeting, but this had not yet been confirmed. Details were to be circulated to all councillors.

Clerk

21092. MCC PLANNING DECISIONS

- 2020/00950, Trellech, Tom Thumb, Llandogo Road, non-material amendments relating to 2018/00471. Changes to window styles, cladding length and depth, 3 window positions, etc. Approved
- 2021/00507, Trellech, Spring Villa, Catbrook Road, outbuilding, wooden summer house. Permitted development

21093. FURTHER MCC PLANNING DECISIONS:

- 2020/01094, Penallt, Upper Llananant Farm, non-permanent glamping pod. Approved
- 2021/00541, Trellech, Penlan Cottage, Greenway Lane, link extension, etc. Approved

21094. ACCOUNTS FOR PAYMENT

Current bank balance (less uncashed cheques): £51,939.54.

The comparison between the 2020/21 budget and expenditure to date was noted.

The following accounts were presented and payment agreed. Cllrs Stoter and Dagger were nominated to complete online authorisations for these payments.

BACS/37	Merlin Waste	£112.67
BACS/38	Clerk, salary	£402.65
BACS/39	HMRC PAYE (April)	£23.80
BACS/40	Playworks (Katherine Watkins), salary admin	£20.00
BACS/41	Catbrook VH boiler replacement, min 21049	£2500.00
BACS/42	Trellech and Penallt churchyard grants	£1000.00
BACS/43	Councillor allowances @ 12 x £150 (one councillor not claiming)	£1800.00
BACS/44	Chair's allowance	£500.00

Allowances for councillors and for the chair: see minute 19229. It was noted that IRPW explicitly states that no receipts are required for councillor allowances, which are mandatory unless individual councillors choose to opt out of receiving them.

Councillors were reminded that allowances are taxable.

Clerk, LS, BD

21095. ART IN PENALLT

A request had been received for a grant towards the insurance costs of this event. **It was resolved to refuse the application, as these costs represented the running costs of the event.**

Clerk

21096. BABINGTON MEADOW: No report

21097. ANY OTHER REPORTS: none

21098. CORRESPONDENCE

The following correspondence was received and noted:

MCC, S Baldwin, updates on work at Wyndcliff site, A466

MCC, G Delamere, ref enforcement case E21/015

MCC, G Freeman, emergency road closure, Pen y Lan road, Farhill, 6-8 May

MCC, G Freeman, emergency road closure, Warren's Rd, Trellech, 23-27 April

MCC, G Freeman, emergency road closure, Bigsweir to Whitebrook, 6-8 May

MCC, G Freeman, emergency road closure, Loop Rd, Whitelye, 11-13 May

MCC, G Freeman, temporary road closure, Narth Lane, The Narth, 17-19 April

MCC, G Freeman, temporary road closure, Far Hill, 5-7 May

MCC, G Freeman, temporary road closure, Llanishen Rd, Llanishen, 11-12 May

MCC, G Freeman, temporary road closure, Lone Lane, Penallt, 7-15 June

MCC, S Parkinson, press release, "Pick up the poo or face a fine"

A Bevan U Health Board, weekly vaccination update

G Boulton, delay in carrying out internal audit

Catbrook VH, A Pullan, invoices for grant payment

S Haeffner, application for churchyard grants for Penallt and Trellech, and bank account details

D Hilton, objection to planning application 2020/01638

S Mason, PCSO, April police report

Merlin Waste, D Ivall, disruption to services

One Voice Wales, W Patience, online training offered in April and May

One Voice Wales, Area Committee meeting, 15 April, minutes

Planning Aid Wales, Intro to Planning Enforcement, online training, 27 May

Playworks, instructions for making payments to HMRC

A Robertson, request for insurance cover for Art in Penallt volunteers

Tenovus Cancer Care, appeal for funds

S Vass, objection to planning application 2021/00749

21099. ITEMS FOR THE PRESS/NEXT AGENDA: none

21100. DATE OF THE NEXT MEETING:

Monday, 21 June at 7pm, via Zoom. Members of the public will again be invited to contact the clerk in advance if they would like to join the meeting.

The meeting closed at 21:21