

**TRELLECH UNITED COMMUNITY COUNCIL  
MINUTES OF MEETING  
held via Zoom on Monday 21 June 2021 at 7 pm**

<b>Village</b>	<b>Councillor</b>	<b>Attendance</b>
Catbrook	Guy Bowden	Present
Catbrook	Andy Pullan	Present
Llandogo	Bob Dagger	Present
Llandogo	Lynne Parker	Present
Llanishen	Martin Blakebrough	Not present
Llanishen	George Weston	Present
The Narth	Rosemary Decker-Thomas	Present
The Narth	Larry Stoter	Present
Penallt	David May	Not present
Penallt	Mary Wakeling	Present
Trellech	Christopher Edwards	Not present
Trellech	Alan Poulter (Chair)	Present
Whitebrook	Iain Stokes	Present
MCC	County Cllr Debby Blakebrough	Not present

**Clerk:** Ann Davison

Cllr A Poulter, Vice Chair of TUCC, chaired the meeting in the absence of Cllr M Blakebrough

**PUBLIC MEETING:**

Three members of the public attended and presented in detail their objections to planning application 2021/ 00224, Cotlands, earth-sheltered dwelling.

- 21101. APOLOGIES FOR ABSENCE:** Cllrs M Blakebrough, C Edwards, D May.
- 21102. DECLARATIONS OF INTEREST:** Cllr A Poulter – item 21105, planning application 00224, as friends with both applicant and objectors
- 21103. MINUTES OF THE MEETING HELD ON 17 May:** agreed as a true record. One amendment, that in minute 21094 a payment of £23.80 to HMRC PAYE was for one month only, April, and not for May. Chair to print and sign.

**21104. MATTERS ARISING FROM PREVIOUS MINUTES**

**Item 21011: County Council Electoral Wards**

The Boundaries Commission had now recommended that the wishes of both TUCC and Mitchel Troy Community Councils be acceded to: the two wards will be combined in future county elections, and be represented by two county councillors. Cllr Richard John, County Councillor for the Mitchel Troy ward, was welcomed to the TUCC meeting as an observer.

**Item 21061, 21051: TUCC Defibrillators**

It had become apparent that the current site in Llandogo, outside the village shop, was problematic given an uncertain future for the shop itself. Cllr Parker had spoken to the landlord of The Sloop, who was willing to have it installed on the external wall of the pub.

**Item 21066: Dog waste collection**

Collections had been somewhat erratic, although it seemed that Merlin Waste had now located all the TUCC waste bins. A large price increase had just been imposed without notice on collections from the towns (from £4 per bin to £5.50); Mr Ivall had however confirmed that this would not apply to TUCC collections for the time being. MCC was hoping shortly to obtain a quote from an alternative firm.

**Clerk**

**Item 20129: Playground Safety Inspections**

Inspection reports for Broadstone play area and for Babington Meadow had been received. Once again only minor repairs were required. In the case of the zipwire, the Babington Meadow group is taking up the issues with the installers. Cllr Pullan would speak with Mike Camp about repairs at Broadstone

AP

**21105. PLANNING APPLICATIONS**

- 00224, Trellech, The Cotlands, earth sheltered dwelling. Recommend refusal. Little evidence of existing/previous building and proposal should be treated as a new build rather than a reinstatement. There is no existing building to convert, so it fails on Policy H5 [a] (ii) Local Development Plan. The location is outside the Trellech village planning boundaries and is not an infill site. The Trellech village boundaries are under review but very unlikely to extend as far as Cotland. The proposal does not meet criteria for affordable accommodation in the open countryside given the complexity of building construction, land costs and probable building evaluation if completed. It fails Rural Enterprise TAN 6 Functional, Time and Other Dwelling Tests. It fails TAN 6 One Planet sustainability - It is not zero carbon. It is not in keeping with the immediate neighbourhood nor the Wye Valley AONB. If permitted it would set a precedent for others to build on open countryside in the Wye Valley AONB.
- 00720, Llanishen, Elm Farm, Cae Garw Rd, Farhill, extension, donkey paddock, PV array. Recommend approval
- 00768, Penallt, Whitehall Farm, conversion of barn to residential. Recommend approval
- 00855, Catbrook, Broad Oaks, Parkhouse, 1.8m high fence. No objections. Approved today.
- 00872, Llanishen, Brambles, remove cond 5 from planning permission 2017/00294. Recommend approval
- 00886, Trellech, The Lion Inn, single storey accommodation block and extension to holiday cottage. Recommend approval
- 00937, Trellech, High View, Cicelyford, demolish existing garage, construct single storey extension. Detached garden office. Documents not yet on website; extension agreed to July 19 meeting.

**21106. FURTHER PLANNING APPLICATIONS RECEIVED:**

- 00025, Llandogo, Troodos, conversion of double garage to ancillary disabled accommodation. Recommend approval
- 00913, Catbrook, Grove Cottage, new stables and outdoor manege. Recommend approval

Clerk

**21107. MCC PLANNING DECISIONS**

- 2020/01223, Whitebrook, Cider Press House, alteration and extension to existing garage. Approved
- 2021/00221, Llanishen, Lower Cae Garw Farm, Farhill, outdoor swimming pool. Approved
- 00109, Penallt, The Sycamores, Glyn Rd, extension to existing agricultural building. Approved
- 00254, Llanishen, Keepers Lodge Farm, covered structure for silage storage. Approved
- 00480, Penallt, Croes Faen Bungalow, extension and alterations. Approved
- 00438, Penallt, Woodpecker Cottage, double garage. Approved
- 00511, Catbrook, Oaklands, Parkhouse, addition of garden room. Approved
- 00542, Trellech, The Lodge, Babington Close, replace porch. Approved
- 00612, Catbrook, Ty Bryn, Parkhouse, single storey extension to bungalow. Approved

**21108. FURTHER MCC PLANNING DECISIONS:**

- 01666, Penallt, Old House Farm, Lydart, ground mounted PV array. Approved

**21109. ACCOUNTS FOR PAYMENT**

Current bank balance (less uncashed cheques): £45,580.42.

The comparison between the 2020/21 budget and expenditure to date was noted.

The following accounts were presented and payment agreed. Cllrs Decker-Thomas and Stoter were nominated to complete online authorisations for these payments.

BACS/45	Merlin Waste	£112.67
BACS/46	Clerk, salary	£402.65
BACS/47	HMRC PAYE (May)	£23.80
BACS/48	HMRC PAYE (June)	£23.80
BACS/49	Playworks (Katherine Watkins), salary admin	£20.00
BACS/50	Play Inspection Company	£162.00
BACS/51	G Boulton, internal audit	£62.50

Clerk, LS, RD-T

**21110. ACCOUNTS AND ANNUAL RETURN 2020-2021, and INTERNAL AUDIT**

The summary accounts and the internal auditor's report were received and noted, and are appended to these minutes.

Clerk

**21111. ANNUAL GOVERNANCE STATEMENT 2020-2021**

The council considered in detail the Annual Governance Statement and agreed with all statements. The clerk would arrange with Cllr Poulter for signature of the Annual Return, and then submit it to the external auditor.

Clerk

**21112. REVISED COMMUNITY BOUNDARIES**

One Voice Wales had advised councils to consider in advance the practical implications of the 2022 boundary changes. The Llandogo ward will be removed from TUCC, to join with Tintern, and Trellech Grange will be moved from Tintern CC to join TUCC. The total number of electors in TUCC will change from 2199 to 1830, and the number of councillors from 13 to 14.

TUCC assets in Llandogo consisted of:

- Noticeboard next to village shop
- Defibrillator
- Dog bins x 2
- Bus shelter by Bigsweir Bridge
- Road sign to village hall and school

TUCC regular expenditure/budget in Llandogo included:

- £500 per annum for upkeep of burial ground at church
- Fortnightly emptying of dog bins
- Annual grant available to school
- Village hall – business rates, services, and annual grant offered
- Grass cutting on Memorial Green (not claimed last year)

The clerk was asked to make informal contact with the clerk of Tintern CC to pass on this information.

Clerk

**21113. SCHOOL GOVERNOR LLANDOGO/KYMIN VIEW SCHOOL**

Historically, the communities of Llandogo and Tintern had between them appointed one "minor authority" representative to the school governing body. In recent years this position had been held by Steve Evans, of Tintern CC.

On 24 May an email was sent to TUCC and Monmouth Town Council, requesting nominations for one minor authority governor to the new Governing Body of the federated Llandogo and Kymin View (Wyesham) primary schools, with the new Governing Body due to meet on 9 June. Neither clerk had previous knowledge of this, and had not been notified of the consultation procedure. Monmouth TC was able to nominate a governor within the short timeframe, but understood that TUCC might want to have a similar arrangement to that with Tintern.

Sally-Ann Wright, Executive Head of the federated schools, had now notified the clerk that there were two positions available on the new Governing Body for 'community governors'. This will be on the agenda for the next meeting. The Llandogo councillors were asked to nominate suitable candidates.

BD, LP

**21114. PENALLT EDUCATIONAL FOUNDATION**

As noted in minute 21084 the four trustees appointed by TUCC had come to the end of their terms of office. The clerk had not yet received confirmation that they would be willing to continue in their roles. This item was postponed to the next meeting. Cllr May was asked to advertise vacant positions on the village website.

Clerk, DM

**21115. BIODIVERSITY GROUP**

The group would report at a future meeting.

It was noted that One Voice Wales had just appointed Rachel Carter as 'Places for Nature' officer, to encourage community and town councils in their support for biodiversity. She had offered to make presentations to councils, and it was agreed that she should be invited to a future TUCC meeting.

Clerk, GB, RD-T

**21116. BABINGTON MEADOW**

The annual report and accounts to 31 October 2020 had been received, and the accounts added to the Charities Commission website. See also 21104 for annual safety inspection. It was reported that the zipwire is being well used, with many positive comments. Art in Penallt will go ahead.

**21117. ANY OTHER REPORTS**

- Llanishen exception housing site, building work had finally started.
- Footbridge on a public footpath near Pen y Garn was dangerous and needed repair. 513094/5
- Whitelye Common, concerns over work being carried out

**21118. CORRESPONDENCE**

The following correspondence was received and noted:

MCC, S Baldwin, updates on work at Wyndcliff site, A466  
MCC, H Clatworthy, zoom meeting on starting a repair cafe, 28 June  
MCC, S Meyrick, search for land for development  
MCC, G Freeman, temporary road closure, Lone Lane, Penallt, 28 June-9 July  
MCC, G Freeman, temporary road closure, Bigsweir to Whitebrook, 12-14 July  
MCC, S Parkinson, request for info on dog bin emptying schedule  
MCC, G Freeman, emergency road closure, Warren's Rd, Trellech, 15-17 June

A Bevan U Health Board, weekly vaccination update  
Charities Commission, confirmation of report received  
Community Health Council, Patient Voice, Spring 2021  
CPRW, e-bulletin  
Kymin View/Llandogo Schools, Wright, S-A, Executive Head Teacher, minor authority governors  
Local Democracy & Boundary Commission for Wales, County electoral arrangements, recommendations  
S Mason, PCSO, May police report, and advice on Welsh language and sharing report  
Merlin Waste, D Ivall, identifying locations of bins  
Merlin Waste, price increase notification (does not apply to TUCC)  
Mitchel Troy CC clerk, L Parker, re changes to community boundaries  
Monmouth TC clerk, minor authority school governor  
Narth Footpath Group, B Mahony, work locations 21 May/18 June  
Narth Footpath Group, B Mahony, query over delivery of SDF funding  
One Voice Wales, Community Boundary Changes  
One Voice Wales, Keep Wales Tidy, Local Places for Nature  
One Voice Wales, W Patience, online training offered in June and July  
One Voice Wales, Area Committee meeting and AGM, 1 July, agenda  
One Voice Wales, Local Places for Nature officer appointed, Rachel Carter

Open Spaces Society, e-Zine news  
Pelham Hall Committee, N Scarr, confirmation of Tucc rep  
Planning Aid Wales/One Voice Wales, Regenerating Welsh Towns & Communities, 23 June online  
Play Inspection Company, annual inspection reports Broadstone and Babington play areas  
R Robertson, Babington Meadow annual report and accounts, to Oct 2020  
M Shipton, re planning application  
Western Power, S Basford, wayleave payments 2020 and 2021

**21119. ITEMS FOR THE PRESS/NEXT AGENDA:** none

**21120. DATE OF THE NEXT MEETING:**

Monday, 19 July at 7pm, via Zoom. Members of the public will again be invited to contact the clerk in advance if they would like to join the meeting.

The meeting closed at 20:55

DRAFT