

**TRELLECH UNITED COMMUNITY COUNCIL  
MINUTES OF MEETING  
held at the Pelham Hall, Penallt and via Zoom on Monday 20 June 2022 at 7 pm**

<b>Village</b>	<b>Councillor</b>	<b>Attendance</b>
Catbrook	Guy Bowden	Present
Catbrook	Leanne Wakerley	Present
Llanishen	Martin Blakebrough (Chair)	Present
Llanishen	George Weston	Present
The Narth	Sue Milsom	Present
The Narth	Karen Tarbox	From item 22137
Penallt	David May	Apologies
Penallt	Nikki Scarr	Present
Penallt	Stuart Geddes	Present
Trellech Grange	Ed Webb	Present
Trellech Town	Rosemary Decker-Thomas	Present
Trellech Town	Alan Poulter	Present
Trellech Town	VACANT	N/A
Whitebrook	Richard Price	Present
MCC	County Cllr Richard John	In attendance (Zoom)
MCC	County Cllr Jayne McKenna	N/A (apologies given)
N/A	Ann Davidson (retiring clerk)	In attendance
N/A	Catherine Baker (Clerk)	In attendance

**PUBLIC FORUM:** none

**22135. APOLOGIES FOR ABSENCE:** Resolved to approve apologies from Cllr May. County Councillor Richard John to join via Zoom. County Councillor Jayne McKenna unable to attend due to other commitments.

**22136. CO-OPTION**

**It was resolved** to co-opt Karen Tarbox to represent The Narth ward. She signed a declaration of acceptance of office and joined the meeting.  
One vacancy still remains, for Trellech Town.

Clerk

**22137. DECLARATIONS OF INTEREST:** None

**22138. MINUTES OF THE MEETING HELD ON 20 June and 4 July:** Resolved to adopt the minutes of 20th June and 4th July as true records of the meetings.

The new clerk Catherine Baker was welcomed to the meeting.

#### **22139. MATTERS ARISING FROM PREVIOUS MINUTES**

##### **Item 22078: Representation on external bodies.**

Cllr Sue Milsom had attended the recent meeting of the One Voice Wales Monmouthshire/Newport area, and had agreed to be the formal TUCC representative.

##### **Item 22091: Bank signatories**

The relevant form was signed by the two new members of the Finance Group, and by three existing signatories.

##### **Item 220xx: Llanishen Housing Site**

The site on the B4293 owned by Melin Homes has planning permission to construct a number of affordable homes. Although building commenced last year work then stopped around Christmas time, when the contractor went into administration. Melin Homes had now confirmed to Cllr Weston that the project was going out to tender once again at the beginning of July, and they hoped that building work would recommence in August/September under a new principal contractor. In order to secure the site a generator had been in use, to power lighting etc and this had caused disturbance to residents. Melin had requested that the generator be run only at night-time.

##### **Item 22123: Catbrook and Llanishen VG grass cutting**

David Cox at MCC had confirmed that they would now include 7 cuts a year at Catbrook Village Green. Although Llanishen VG was on the schedule it seemed to have been missed, and this would be put right.

##### **Item 22121: Broadstone Bus Shelter**

After surveying the shelter MCC engineers had taken the decision to demolish the structure, as it was unsafe and posed a danger to pedestrians and motorists. They had also determined that the shelter would not be replaced as there was no public bus service in the location, and the grass verge would be reinstated.

##### **Item 22118: Additional dog bin in Penallt**

Cllr Price had ascertained that the plot of land was not registered to any owner. An enquiry to MCC Highways over land ownership was passed to Sue Parkinson. She had reported that MCC believed the land probably belonged to NRW; she had asked them for agreement to site the bin, and awaited a response.

##### **Item 22126: Councillor training**

The clerk had circulated a list of training courses attended by councillors. A formal plan for future training requirements would need to be drawn up by September.

##### **Item 22128: Virtuous Well, Trellech**

MCC Countryside had logged the issue over footpaths by the Virtuous Well. They had not responded concerning access to maintain the site.

#### **22140. PLANNING APPLICATIONS**

- 00773, Trellech Town, Home Cottage, Cleddon, ground-mounted pv array, already approved by MCC - **Resolved to inform MCC that TUCC have no objections to this application.**

- 00787, The Narth, Yew Tree Cottage, 2 storey extension to rear of property **Resolved to inform MCC that TUCC have no objections to this application.**
- 00865, Catbrook, Orchard Farm, rebuild existing stone barn and link to new garage/workshop with guest accommodation and office - **Resolved to inform MCC that TUCC object to this application on the following grounds:**

1. The proposed building is very large (148m<sup>2</sup> total) and out of proportion to the existing house (114m<sup>2</sup>) and the replacement for the barn is not like for like, is being used as a garden room.
2. Lack of information regarding:
  - o Drainage plans to cope with surface water from large new building and hard landscaping.
  - o Ecology/bio diversity assessment missing from the application, especially as a large amount of habitat has already been removed from the site over the last 4 years without any planning permission being sought.
  - o Large amount of hard landscaping proposed in the plans but not on the application o Layout of infrastructure to support disposal of foul sewage and supply of water and electricity.

Proposed by Cllr Wakerley, Seconded by Cllr Bowden. All in agreement.

#### 22141. FURTHER PLANNING APPLICATIONS RECEIVED

Clerk

- DM/2022/00999 The Whitebrook, Whitebrook - Modifications to existing restaurant building. To be added to the next agenda. Clerk to request extension of time to respond from MCC.

#### 22142. MCC PLANNING DECISIONS

Clerk

- 2019/00184, Catbrook, Old Park Cottage, Parkhouse, log pod with new stone base on existing amenity land. Approved
- 2021/00423, Penallt, Adj to Frostlands Bungalow, convert 2 derelict stone buildings to 1-bed holiday lets. Approved
- 00595, The Narth, Holly Dene, extensions and alterations. Approved
- 00664, The Narth, White House, Maryland, 2nd storey extension over existing. Approved
- 00673, Catbrook, The Firs Barn, Tintern Rd, 2 bay garage with office & storage above. Approved
- 00772, Penallt, Clarence House, pv panels on detached garage. Approved

**Noted**

#### 22143. FURTHER MCC PLANNING DECISIONS

- None.

#### 22144. MONMOUTHSHIRE COUNTY CITIZENS ADVICE GRANT

**Cllr Decker-Thomas proposed that the budgeted grant for Monmouthshire County Citizens Advice of £3,500 be increased to £4,000 in light of increasing cost of living likely to cause an**

uptake in service use by the community. Cllr Poulter seconded. A vote was called: For - 9, against - 1, abstained - 1.

**Resolved to give a grant of £4,000 to Monmouthshire County Citizens Advice Grant and to ask for feedback on help this provides to the TUCC community.**

Clerk

**22145. TRANSFER OF RESERVES TO WYE VALLEY COMMUNITY COUNCIL**

As recorded in minute 22119, TUCC had proposed a transfer of £6164 as the share of TUCC reserves attributable to the Llandogo ward. This had been discussed and agreed by the Wye Valley Community Council, which had also acknowledged that any application for a grant towards replacing the boiler at the Millennium Hall in Llandogo would be their responsibility.

Cllr Poulter proposed, Cllr Waverley seconded. All agreed.

**It was resolved that the sum of £6164 should therefore be transferred to Wye Valle Community Council.**

**22146. ACCOUNTS FOR PAYMENT**

Current bank balance: £48,452.73

The comparison between the 2022/23 budget and expenditure to date was noted.

The following accounts were presented and payment agreed. Cllrs Poulter and Decker-Thomas were nominated to complete online authorisations for these payments.

BACS/139	Merlin Waste (£154.92 + £30.98 VAT)	£185.90
BACS/140	Clerk, salary	£487.02
BACS/141	HMRC PAYE (June)	£50.40
BACS/142	Playworks (Katherine Watkins), salary admin	£20
BACS/143	Trellech Grange PCC, churchyard grant	£500
BACS/144	R Scarr, Penallt footpath group tools (min 22056)	£204.90
BACS/145	Pelham Hall, jubilee celebrations	£470.43
BACS/146	Llanishen Hall, jubilee celebrations	£472.82
BACS/147	A Davison, reimburse Planning Aid Wales training sessions	£70

- It was noted that the “administrator” of the bank account should be changed from Ann Davison to Catherine Baker. The form cannot yet be signed as the bank will not accept a second form until the first (new councillor signatories) has been fully processed. The new clerk will take over administration of the bank account using the existing login details until the bank can make the changes.

- Annual payments to councillors, as specified by the IRPW and minuted in were due for payment. These were £150 to each councillor and £500 to the chairman. Any councillor who did not wish to receive the payment needed to inform the clerk in writing. All councillors who had joined Tucc since the election were asked to supply bank account details to the clerk, so that bank transfers could be set up before the August Tucc meeting.

Clerk, AP, RD-T

**22147. REPORT FROM COUNTY COUNCILLORS ON ELECTORS' CONCERNS**

**Resolved to receive update from Jayne McKenna, Richard John and Martin Blakebrough at a future meeting of Tucc.**

**22148. PLAYGROUND SAFETY INSPECTIONS**

The annual safety reports for Babington Meadow and Broadstone Green had been circulated to councillors and forwarded to the Babington Committee and Mike Camp respectively.  
**Noted and in hand.**

**22149. BABINGTON MEADOW**

**Noted.**

**22150. ANY OTHER REPORTS**

- Flowers presented to retiring clerk Ann Davidson by Chair, along with a card and vouchers.

Clerk

**22151. CORRESPONDENCE**

The following correspondence was received and noted:

MCC, T Humber, emergency road closure, Birches Rd, Penallt, 24-26 May

MCC, S Parkinson, agenda for Dog Fouling meeting, 16 June

MCC, J Pinell, emergency contacts directory update

MCC, R Ray, notice of diversion of bridleway 118, Whitelye

MCC, R Ray, notice of diversion of footpath 144, Parkhouse

WVCC, L Greatorex-Davies, on division of reserves

**Noted.**

**22152. ITEMS FOR THE NEXT AGENDA:**

- **Trail bikes** - Routes are being promoted recently and being used by legal bikes, but unfortunately causing Noise and destruction of paths. Ask Richard John and Jayne McKenna to also liaise and join the discussion. Set for September agenda.

- **Planning applications** - Discussion on protocol for handling planning applications. Set for August agenda.
- **Extent of 20mph limits** - with Richard or Jayne
- **County Councillor** - discuss whether County Councillor reports on should be included in the agenda of ordinary meetings.

**22153. DATE OF THE NEXT MEETING:**

Monday, 15 August 2022 at 7pm at The Babington Centre, Trellech, with option to join by Zoom. Chair has given apologies for this meeting. Vice Chair Cllr Weston to chair meeting.

The meeting closed at 20:27

DRAFT