

**TRELLECH UNITED COMMUNITY COUNCIL
MINUTES OF MEETING
held via Zoom on Monday 21 September 2020 at 7 pm**

Village	Councillor	Attendance
Catbrook	Guy Bowden	Present
Catbrook	Andy Pullan	Present
Llandogo	Bob Dagger	Present
Llandogo	Lynne Parker	Present
Llanishen	Martin Blakebrough	Not present
Llanishen	George Weston	Not Present
The Narth	Rosemary Decker-Thomas	Present
The Narth	Larry Stoter	Present
Penallt	David May	Present
Penallt	Mary Wakeling	Not present
Trellech	Christopher Edwards	Present
Trellech	Alan Poulter (Chair)	Present
Whitebrook	Iain Stokes	Present
MCC	County Cllr Debby Blakebrough	Not present

Clerk: minutes taken by Cllr Parker, as clerk in hospital

PUBLIC MEETING:

Footpath maintenance

Brian Mahony explained how the footpath volunteers work on Public Rights of Way with MCC under their insurance, and suggested using the same system when working under the proposed TUCC arrangement on other routes and areas of land. The group advises MCC which paths they will be working on a few days in advance and each task is risk assessed prior to the working group, using a standard form and risk assessments provided by MCC. He would be happy to use a similar arrangement with TUCC – contacting the Clerk to advise where they will be working. It was clarified that there could be no element of double insurance as all routes are either public rights of way or not, and that Brian would forward the MCC risk assessments to the clerk.

20155. APOLOGIES FOR ABSENCE: Cllr Wakeling (due to difficulty in joining the Zoom meeting by phone), Cllrs Weston and Blakebrough

20156. DECLARATIONS OF INTEREST: none

20157. MINUTES OF THE MEETING HELD ON 17 August: agreed as a true record. To be posted to chair for signature.

Clerk

20158. MATTERS ARISING FROM PREVIOUS MINUTES

Item 20095, 20060: New notice board in Llanishen

The board had now been delivered

Item 20116, 19247: MCC Summer Play Activities

An interim report had been received from Mike Moran.

Item 20147: Narth Definitive Map Modification order

The landowner adjacent to FP 468 has confirmed that it will be cleared in November/December.

Item 20148: TUCC Website

The new website was due to go live on Friday, 25 September. Councillors reported that it had already gone live, but with out-of-date information.

20159. PLANNING APPLICATIONS

- 01042, Llanishen, Keepers Lodge Farm, 60 sq m area to be used for training of materials handling equipment. No objection, recommend approval.
- 01170, The Narth, Home Farm, Greystones Lane, entrance hall forward of principal elevation. No objection, recommend approval.
- 01175, Llandogo, 3 Knoll View, extend dropped kerbs to parking area. No objection, recommend approval
- 01178, Llanishen, Llanvair Farm, stable block in paddock adjoining house, and stone track. No objection, recommend approval
- 01242, Trellech, Community Centre, 2-way oak notice board. No objection, recommend approval

Clerk

20160. FURTHER PLANNING APPLICATIONS RECEIVED

- 01063, Trellech, Greenway Lane Workshop, conversion and extension of workshop to provide offices, change of use B1(a) to B1(c). No objection, recommend approval
- 01221, Catbrook, Richmond House, 1 Tintern Heights, replace PVC conservatory with single storey extension. No objection, recommend approval
- 01223, Whitebrook, Cider Press House, alteration and extension to existing garage. No objection, recommend approval

20161. MCC PLANNING DECISIONS

- 00549, Catbrook, Langstone House, replace 2 corrugated steel sheds & greenhouse with double garage and motorhome port. Approved
- 00749, Llanishen, Old Hall House, 6 x 8m annexe in garden. Approved
- 00878, Penallt, Old Vicarage, demolish garage & replace with new garage and store. Approved
- 01294, Trellech, Beacon Lodge, implement and hay storage building. Permitted development

20162. FURTHER MCC PLANNING DECISIONS: None

20163. UPDATED PAY SCALE FOR CLERKS

It was noted that a national pay settlement had been backdated to 1 April 2020. The clerk's monthly salary automatically increased by £11.38, with £56.90 payable for April through August.

20164. ACCOUNTS FOR PAYMENT

Current bank balance (less uncashed cheques): £61,845.12.

The comparison between the 2020/21 budget and expenditure to date was noted.

The following accounts were presented and payment agreed.

300232	Greenbarnes, notice board	£1836.81
300233	Merlin Waste	£202.80
300234	Society of Local Council Clerks subscription	£109
300235	Clerk, salary, backpay to April and expenses	£620.33
300236	Churchyard grant to Llanishen PCC	£500
300237	Churchyard grant to Trellech and Penallt PCC	£1,000

Clerk

20165. GRANT TO LLANISHEN VILLAGE HALL

It was resolved to approve a grant of £1500 to Llanishen Village Hall as a contribution towards the cost of replacing and renewing the rainwater goods on the hall. The Hall treasurer had confirmed that the requisite number of estimates had been obtained. Payment would be on receipt of a copy of the final invoice.

Clerk

20166. PURCHASE OF ZIPWIRE FOR BABINGTON MEADOW

Zurich Insurance had confirmed that a zipwire did not incur any special risks for insurance purposes, providing it was inspected each year along with other playground equipment. Its addition would not increase the premium for the current year. Further discussion of this item was deferred to the next meeting, as more information was needed from the Meadow Committee.

Clerk

20167. TUCC REPRESENTATIVE TO BABINGTON MEADOW COMMITTEE

According to the constitution of the Committee, agreed with TUCC, there should be two representatives for the council (not necessarily both councillors). The Committee was asked to suggest possible candidates. Item deferred to next meeting.

Clerk

20168. FOOTPATHS GROUPS

The insurance company had confirmed that all volunteers working for the council are covered by public liability insurance, providing a risk assessment for the work is completed and no power tools are used. After discussion and in the light of information provided by Mr Mahoney, it was agreed that TUCC would support the work of both The North and Penallt Footpaths Groups, subject to receiving copies of the relevant risk assessments.

20169. WASTE DISPOSAL IN THE VILLAGES

It was noted that the Mitchel Troy waste site had now re-opened. There had however been extensive fly tipping in the area during its closure. A proposal had been made that TUCC might provide skips in each village to further assist residents in disposing of waste. Cllr Decker-Thomas was thanked for her research on the cost of skips. It was agreed in principle that a pilot could be carried out either in Llanishen VH car park or in Llandogo, but further research was needed to identify a potential site, skip contractor, hours/days of siting etc.

R D-T

20170. REPRESENTATIVE TO THE NARTH VILLAGE HALL COMMITTEE

It was noted that Cllr Stoter had resigned his position on the committee creating a vacancy. A letter would be sent asking the Committee to nominate a replacement, subject to approval by TUCC.

Clerk

20171. BABINGTON MEADOW: no report

20172. ANY OTHER REPORTS

- Cllr Dagger reported that he had circulated an email on behalf of Llandogo Speedwatch seeking a new coordinator. He had been contacted and advised that the authorisations of all the volunteers had expired.
- A resident in Catbrook had complained about frequent damage to their house by passing traffic. This was a matter to take up with MCC, but TUCC would write to MCC in support of the resident, requesting that appropriate action be taken.

Clerk

20173. CORRESPONDENCE

The following correspondence was received and noted:

MCC, G Freeman, closure of A466 Brockweir, 21 Sep-2 Oct, 0930-1500
MCC, M Moran, arrangements for delivery of play packs
MCC, M Moran, interim report on summer playscheme
MCC, J Powell, updated guidance on opening community centres
AB Community Health Council, annual report 2019-20
AB Healthboard, Grange Hospital opening early
G Bowden, resident suffering repeated damage by vehicles to guttering
G Bowden, trees on boundary of Catbrook Recreation Ground
CPRW, e-bulletin
Friends of Llandogo School, M Peters, further delays to outdoor stage project
S Haeffner, request for churchyard grant for Penallt and Trellech PCC
Llanbadoc CC clerk, B Young, on insurance for volunteers

Marie Curie, thanks for donation
One Voice Wales, new payscale for clerks from 1/4/20
One Voice Wales, guidance to councils on holding physical meetings
One Voice Wales, response from minister and from NALC on Community Boundaries Review
One Voice Wales, dates for remote training sessions
Planning Aid Wales, online training on “Responding to Planning Applications”, 30 September
A Porter, request for churchyard grant for Llanishen PCC
A Robertson, apologies for missing August Zoom meeting
L Stoter, resigned as Narth VH representative
VisionICT, A Morris, how to edit the new website
A Webb, copy of report to MCC on malfunctioning streetlight in Trellech
Welsh Government, Decarbonisation Programme newsletter, August 2020
Zurich Insurance, L Tallent, on volunteers and public liability
Zurich Insurance, L Tallent, on adding a zipwire to policy coverage

20174. ITEMS FOR THE PRESS/NEXT AGENDA

- Zipwire for Babington Meadow
- TUCC representative to Babington Meadow Committee
- Waste disposal in the villages
- Representative to the Narth Village Hall Committee

20175. DATE OF THE NEXT MEETING:

Monday, 19 October at 7pm, via Zoom. Members of the public will again be invited to contact the clerk in advance if they would like to join the meeting.

The meeting closed at **20:23**