

**TRELLECH UNITED COMMUNITY COUNCIL  
MINUTES OF MEETING  
held via Zoom on Monday 15 June 2020 at 7 pm**

<b>Village</b>	<b>Councillor</b>	<b>Attendance</b>
Catbrook	Guy Bowden	Present
Catbrook	Andy Pullan	Present
Llandogo	Bob Dagger	Present
Llandogo	Lynne Parker	Present
Llanishen	Martin Blakebrough (Chair)	Present
Llanishen	George Weston	Present
The Narth	Rosemary Decker-Thomas	Present
The Narth	Larry Stoter	Present
Penallt	David May	Present
Penallt	Mary Wakeling	Not present
Trellech	Christopher Edwards	Present
Trellech	Alan Poulter	Present
Whitebrook	Iain Stokes	Present
MCC	County Cllr Debby Blakebrough	Not present

**Clerk:** Ann Davison

**PUBLIC MEETING:** Three members of the public logged in to join the virtual meeting.

Two current trustees of the Catbrook Educational Trust (CET) reported that they both wished to stay as trustees, along with one of the other current incumbents. In the past they had become concerned that applications for grants came from a small cohort of those eligible. Following the financial crisis in 2008 the income to the Trust temporarily ceased, and since 2011 they had not had any requests for grants, nor had they actively sought applications. They acknowledged that it was time to revive the activities of the Trust and to reach out to a wider group of applicants.

**20092. APOLOGIES FOR ABSENCE:** Cllr Wakeling (due to difficulty in joining the Zoom meeting by phone)

**20093. DECLARATIONS OF INTEREST:** Cllr A Poulter, item 20104 – parking on Trellech Village Green.

**20094. MINUTES OF THE MEETING HELD ON 18 May:** agreed as a true record. To be posted to chair for signature.

**20095. MATTERS ARISING FROM PREVIOUS MINUTES**

**Item 19168: Cheque for Llanishen Village Hall**

Cheque 300150 for £45 sent to Llanishen Hall in August 2019 appeared to have been lost. It had now been written off in the accounts, and a new cheque would be issued.

**Item 19231: Monmouthshire Meadows Group**

Rachel Duncan Morgan had reported that a sign had now been erected at Wet Meadow. An official opening would be held when conditions allowed. Work had been delayed by Covid 19 restrictions, but copies of final invoices would be submitted when available.

**Item 20005 (19249): Llandogo Defibrillator**

Richard McKeand had arranged for Zoll to recover the defibrillator and check it for faults. They had identified the problem as genuine Duracell batteries with a batch fault. The unit itself was in working order. There was no charge for their inspection and they would collect the unit that had been loaned in the interim.

Clerk

**Item 20077: External audit**

Papers had been submitted for audit. The photo of the Notice of Appointment of Date for electors' rights had been accepted, but the auditor noted that a new date had been set for this procedure, as any electors who were shielding would not be able to view paper records during July. There was no need to re-post on notice boards, but the auditor will check that a new notice appears on the website from 16 August.

Clerk

**Item 20080 (20060): Notice boards**

The Llanishen board had now been ordered. Details for the Llandogo board were still to be confirmed.

Clerk, BD, LP

**20096. PLANNING APPLICATIONS**

- 00527, Llanishen, Tregieriog Farm, rehabilitation of former building into agricultural workshop/store. Recommend approval
- 00549, Catbrook, Langstone House, replace two corrugated steel sheds & greenhouse with double garage and motorhome port. Recommend approval

Clerk

**20097. FURTHER PLANNING APPLICATIONS RECEIVED**

- 00629, Catbrook, Robin Hill, 2 new dwellings with garages and associated access. Requested extension to next meeting

Clerk

**20098. MCC PLANNING DECISIONS**

- 00319, Llanishen, Trewyn, lean-to side extension to existing agricultural storage building. Approved
- 00381, Penallt, grass verge on Moorcroft Rd, telecoms cabinet to deliver fibre broadband to Penallt. Approved

**20099. FURTHER MCC PLANNING DECISIONS**

- 00459, Llandogo, 24 Holmfield Drive, single storey extension. Approved

**20100. ACCOUNTS FOR PAYMENT**

Current bank balance (less uncashed cheques): £58,926.13.

The comparison between the 2020/21 budget and expenditure to date was noted.

The following accounts were presented and payment agreed.

300215	Llanishen Village Hall (re-issue of chq 300150 August 2019)	£45
300216	Clerk, salary	£415.07
300217	CPRW membership	£20

Clerk

**20101. TUCC WEBSITE**

Vision ICT was still to respond on the layout of the Minutes page. Amy Pritchard of MCC had provided an interactive map, which could be embedded on a page and/or open in a new window. This map showed the external boundaries of the community council area, and the clerk had asked if ward boundaries could also be shown.

**20102. EXTRA GRANTS TO VILLAGE HALLS AND COMMUNITY GROUPS DUE TO CORONAVIRUS**

Various funding schemes had come to fruition since the last Tucc meeting, including £10,000 grants from WAG (administered by MCC). Pelham Hall had already received this grant, and the other village hall applications were underway. No further action to be taken by Tucc at this time.

**20103. CATBROOK EDUCATIONAL TRUST**

The role of Tucc in regard to the Trust is to appoint three trustees for a four year term, who are then responsible themselves for appointing three further trustees. The term of office of the three Tucc appointees ended in May 2020.

Councillors considered it good practice that at least one of the trustees appointed by the council should be a councillor, if at all possible.

**It was resolved** that Councillor Andy Pullan, Leanne Wakely and Nicola Harvey be appointed as trustees for the period June 2020 to May 2024.

**20104. PARKING ON TRELLECH VILLAGE GREEN**

Advice provided by solicitor had given a number of options all of which would entail very large expenditure, including the retention of a barrister. **It was resolved** that it was not expedient to take further action.

**20105. TRELLECH SCHOOL**

Postponed to the next agenda.

**20106. METHODOLOGY FOR BOUNDARIES REVIEW**

The Council considered the questions posed by LDBCW and agreed the following response:

1. The Council does not agree with the proposed methodology;
2. It is deeply disappointing that LDBCW proposes such a methodology based on a flawed review which is currently under challenge.

The Council has no confidence that LDBCW will take into account responses, especially as the letter posing the question is dated 20 May 2020 while indicating that the electoral review will commence in April 2020. (Further, both dates being within the Coronavirus lockdown which has postponed many serious consultations and even legislation.)

Clerk

**20107. SDF GRANTS FROM AONB**

The opportunity to apply for these grants was noted.

**20108. BABINGTON MEADOW**

The chair of the committee had reported that committee meetings and the AGM had been postponed due to Covid-19. The three main fundraising events for the Meadow had also been cancelled for the same reason, but luckily there were no outstanding financial liabilities. The committee was investigating installing a zip wire in the Meadow, for which they hoped to have a sponsor.

**20109. ANY OTHER REPORTS:**

- The TUCC biodiversity group is hoping to meet when conditions allow.

**20110. CORRESPONDENCE**

The following correspondence was received and noted:

- MCC, M Hand, A466 repairs postponed to 2021
- MCC, C O'Connor, update on planning service during Coronavirus
- MCC, J Pearson, electoral register to be emailed to councillors
- MCC, A Pritchard, boundary map for website
- MCC, press release, Covid-19 honours nominations
- BDO, Welsh Council Audits, notice of elector's rights to be on notice boards from 16 August
- CPRW, members' e-bulletin
- J Hickling, treasurer Llanishen Village Hall, cheque from August 2019 lost
- IRPW, supplementary report, the principles relating to reimbursement of costs of care
- JCP Solicitors, advice on Trellech Village Green
- Local Democracy & Boundary Commission for Wales, consultation on methodology
- Marie Curie Fund, emergency appeal
- R McKeand, report on status of Llandogo defibrillator
- Monmouthshire Meadows Group, update on Wet Meadows project
- Planning Aid Wales, online training package available
- J Roberts, Babington Centre, application for grant
- A Robertson, update on Babington Meadow
- Vision ICT, Anji Morrish, correspondence about new TUCC website
- WAG, Leighton Jones, receipt of annual return for allowances paid to councillors
- Wye Valley AONB, S Sawyer, SDF funding available

- All councillors should now have received the electoral register by email.
- It was noted that the annual return for allowances paid to members had been submitted, and had also been posted on the TUCC website.

**20111. ITEMS FOR THE PRESS/NEXT AGENDA**

Babington Centre grant application

**20112. DATE OF THE NEXT MEETING:**

Monday, 20 July at 7pm, via Zoom. Members of the public will again be invited to contact the clerk in advance if they would like to join the meeting.

The meeting closed at 20:35